

NIABI ZOO OVERSIGHT COMMITTEE AGENDA -- 12/12/16 at 4:00 PM
13010 Niabi Zoo Road, Coal Valley, IL – Administrative Building, Education Room



Call to Order & Roll Call:

Consent Agenda**:

- Niabi Zoo Fund and Niabi Zoo Improvement Fund Budget Performance Report*
- Niabi Zoo Fund and Niabi Zoo Improvement Fund Balance Sheet Report*
- Animal Inventory Report for the month of November*
- Scarlet Behrens – Guest Services Manager November Report*
- Scott Hesselberg – Niabi Zoo Maintenance Superintendent November Report*

Introduction and remarks by President Kai Swanson, Rock Island County Forest Preserve Commission

Old Business:

- Approval of minutes from the November 14, 2016 meeting

New Business:

- Update from Schultz & Williams
- Update from Mr. Lee Jackson, Zoo Director
- Update from Niabi Zoological Society

Task Force Reports

- Pro Forma and PPP Agreement
- Board Nominations

Public Comment:

Adjourn

The next meeting of the Oversight Committee will Monday, January 9th at 4:00pm

* items are in members packets

**All items under the consent agenda are considered routine and will be approved by one motion. There will be no separate discussions of these items unless a Committee Member so requests. In this case, that item will move from the Consent Agenda to New Business to be considered.



Budget Performance Report

Fiscal Year to Date 12/09/16

Include Rollup Account and Rollup to Object

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 131 - Niabi Zoo										
REVENUE										
311	Property taxes									
311.10	Property taxes	925,000.00	.00	925,000.00	.00	.00	387,131.15	537,868.85	42	922,464.28
311.12	Collectors auction account	300.00	.00	300.00	.00	.00	.00	300.00	0	143.03
	311 - Property taxes Totals	\$925,300.00	\$0.00	\$925,300.00	\$0.00	\$0.00	\$387,131.15	\$538,168.85	42%	\$922,607.31
331	Federal grants-culture&recreatio									
331.70	Federal grants-culture&recreatio	.00	.00	.00	.00	.00	2,978.20	(2,978.20)	+++	.00
	331 - Federal grants-culture&recreatio Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,978.20	(\$2,978.20)	+++	\$0.00
335	Replacement revenue									
335.15	Replacement revenue	175,797.00	(175,797.00)	.00	.00	.00	.00	.00	+++	168,332.41
	335 - Replacement revenue Totals	\$175,797.00	(\$175,797.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$168,332.41
347	Zoo admissions fees									
347.20	Zoo admissions fees	680,000.00	75,000.00	755,000.00	51.75	.00	402,769.67	352,230.33	53	647,418.53
347.21	Zoological Society Fees-Carrousel & adoption	.00	.00	.00	(8.00)	.00	.00	.00	+++	53.00
347.22	Zoo train fees	195,000.00	50,000.00	245,000.00	.00	.00	121,120.00	123,880.00	49	180,959.50
347.23	Zoo education program fees	23,280.00	.00	23,280.00	36.00	.00	9,616.00	13,664.00	41	41,046.50
347.24	Zoo animal show/outreach fees	10,500.00	.00	10,500.00	.00	.00	175.00	10,325.00	2	6,875.00
347.25	Zoo pony ride fees	28,000.00	.00	28,000.00	.00	.00	7,068.31	20,931.69	25	31,306.07
347.26	Zoo special events fees	16,220.00	.00	16,220.00	.00	.00	9,216.00	7,004.00	57	32,096.19
347.27	Zoo animal feed station fees	118,000.00	.00	118,000.00	.00	.00	82,927.96	35,072.04	70	138,666.41
347.28	Zoo gift shop	300,000.00	.00	300,000.00	.00	.00	163,713.22	136,286.78	55	170,173.66
347.29	Zoo membership fees	.00	.00	.00	(1,647.35)	.00	24,298.92	(24,298.92)	+++	33,391.07
	347 - Zoo admissions fees Totals	\$1,371,000.00	\$125,000.00	\$1,496,000.00	(\$1,567.60)	\$0.00	\$820,905.08	\$675,094.92	55%	\$1,281,985.93
361	Investment earnings									
361.10	Investment earnings	750.00	.00	750.00	475.67	.00	2,161.27	(1,411.27)	288	2,034.52
361.30	Collector's interest '90	100.00	.00	100.00	.00	.00	61.31	38.69	61	127.41
	361 - Investment earnings Totals	\$850.00	\$0.00	\$850.00	\$475.67	\$0.00	\$2,222.58	(\$1,372.58)	261%	\$2,161.93
362	Zoo land rentals									
362.58	Zoo land rentals	855.00	.00	855.00	.00	.00	.00	855.00	0	600.00
362.59	Zoo concessions	35,000.00	.00	35,000.00	.00	.00	8,742.21	26,257.79	25	20,110.50
362.60	Zoo owned house rents	3,600.00	.00	3,600.00	.00	.00	600.00	3,000.00	17	3,600.00
	362 - Zoo land rentals Totals	\$39,455.00	\$0.00	\$39,455.00	\$0.00	\$0.00	\$9,342.21	\$30,112.79	24%	\$24,310.50
364	Contributions fr private sources									
364.10	Contributions fr private sources	75,680.00	.00	75,680.00	500.52	.00	10,407.98	65,272.02	14	48,592.76
	364 - Contributions fr private sources Totals	\$75,680.00	\$0.00	\$75,680.00	\$500.52	\$0.00	\$10,407.98	\$65,272.02	14%	\$48,592.76
369	Refunds/rebates for prior years									
369.93	Refunds/rebates for prior years	.00	.00	.00	.00	.00	.00	.00	+++	7,860.00
369.94	Miscellaneous - other revenue	.00	.00	.00	.00	.00	.00	.00	+++	46.00
	369 - Refunds/rebates for prior years Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$7,906.00



Budget Performance Report

Fiscal Year to Date 12/09/16
Include Rollup Account and Rollup to Object

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 131 - Niabi Zoo										
REVENUE										
391	Transfer from FP general fund									
391.60	Transfer from FP general fund	.00	175,797.00	175,797.00	.00	.00	.00	175,797.00	0	.00
391.62	Transfer from hotel motel tax	126,750.00	.00	126,750.00	.00	.00	93,669.01	33,080.99	74	280,025.78
391.66	Transfer from FP Niabi Zoo Improvement Fund	.00	.00	.00	.00	.00	440,645.38	(440,645.38)	+++	.00
391.67	Transfer from FP Long Term Debt	.00	.00	.00	.00	.00	3.25	(3.25)	+++	.00
	391 - Transfer from FP general fund Totals	\$126,750.00	\$175,797.00	\$302,547.00	\$0.00	\$0.00	\$534,317.64	(\$231,770.64)	177%	\$280,025.78
392	Sales of junk or salvage value									
392.11	Sales of junk or salvage value	.00	.00	.00	.00	.00	.00	.00	+++	509.75
	392 - Sales of junk or salvage value Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$509.75
393	Bond Premium Bond Issuance									
393.60	Bond Premium Bond Issuance	.00	.00	.00	.00	.00	.00	.00	+++	97,066.90
393.70	Bond Proceeds	.00	.00	.00	.00	.00	.00	.00	+++	3,125,000.00
	393 - Bond Premium Bond Issuance Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$3,222,066.90
	REVENUE TOTALS	\$2,714,832.00	\$125,000.00	\$2,839,832.00	(\$591.41)	\$0.00	\$1,767,304.84	\$1,072,527.16	62%	\$5,958,499.27
EXPENSE										
411	Salaries and wages									
411.00	Salaries and wages	805,156.00	39,049.00	844,205.00	28,403.24	.00	326,034.45	518,170.55	39	709,360.93
411.10	Seasonal Salaries & Wages	276,758.00	.00	276,758.00	2,320.24	.00	122,040.64	154,717.36	44	209,803.07
411.NS	Seasonal Salaries & Wages-Niabi Zoological Society	37,430.00	.00	37,430.00	.00	.00	7,406.45	30,023.55	20	39,223.94
	411 - Salaries and wages Totals	\$1,119,344.00	\$39,049.00	\$1,158,393.00	\$30,723.48	\$0.00	\$455,481.54	\$702,911.46	39%	\$958,387.94
412	Overtime									
412.00	Overtime	.00	20,000.00	20,000.00	658.04	.00	19,266.75	733.25	96	30,503.38
412.10	Seasonal overtime	.00	.00	.00	175.14	.00	1,605.26	(1,605.26)	+++	2,016.58
412.NS	Overtime for Zoological Society	.00	.00	.00	.00	.00	54.25	(54.25)	+++	13.72
	412 - Overtime Totals	\$0.00	\$20,000.00	\$20,000.00	\$833.18	\$0.00	\$20,926.26	(\$926.26)	105%	\$32,533.68
413	Employee Health Benefits									
413.00	Employee Health Benefits	265,551.00	(78,865.00)	186,686.00	5,219.71	.00	72,599.93	114,086.07	39	130,317.89
	413 - Employee Health Benefits Totals	\$265,551.00	(\$78,865.00)	\$186,686.00	\$5,219.71	\$0.00	\$72,599.93	\$114,086.07	39%	\$130,317.89
414	Uniform/Clothing									
414.00	Uniform/Clothing	9,120.00	.00	9,120.00	.00	.00	2,829.30	6,290.70	31	6,842.22
	414 - Uniform/Clothing Totals	\$9,120.00	\$0.00	\$9,120.00	\$0.00	\$0.00	\$2,829.30	\$6,290.70	31%	\$6,842.22
521	Office Supplies									
521.00	Office Supplies	3,000.00	.00	3,000.00	.00	.00	413.97	2,586.03	14	1,117.08
	521 - Office Supplies Totals	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$413.97	\$2,586.03	14%	\$1,117.08
522	Operating Supplies									
522.00	Operating Supplies	167,097.00	10,000.00	177,097.00	2,605.43	.00	92,020.90	85,076.10	52	178,104.64
522.GS	Gift Shop merchandise supplies	136,600.00	.00	136,600.00	.00	.00	25,403.61	111,196.39	19	90,334.47
	522 - Operating Supplies Totals	\$303,697.00	\$10,000.00	\$313,697.00	\$2,605.43	\$0.00	\$117,424.51	\$196,272.49	37%	\$268,439.11



Budget Performance Report

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Fund 131 - Niabi Zoo										
EXPENSE										
523	Repair/Maintenance Supplies									
523.00	Repair/Maintenance Supplies	47,150.00	.00	47,150.00	(27.95)	.00	12,441.64	34,708.36	26%	53,323.36
	523 - Repair/Maintenance Supplies Totals	\$47,150.00	\$0.00	\$47,150.00	(27.95)	\$0.00	\$12,441.64	\$34,708.36	26%	\$53,323.36
524	Small Tools & Equip under \$1,000									
524.00	Small Tools & Equip under \$1,000	26,325.00	.00	26,325.00	.00	.00	5,395.75	20,929.25	20	18,515.17
	524 - Small Tools & Equip under \$1,000 Totals	\$26,325.00	\$0.00	\$26,325.00	\$0.00	\$0.00	\$5,395.75	\$20,929.25	20%	\$18,515.17
526	Food Purchases									
526.00	Food Purchases	9,135.00	.00	9,135.00	.00	.00	1,083.19	8,051.81	12	5,614.60
	526 - Food Purchases Totals	\$9,135.00	\$0.00	\$9,135.00	\$0.00	\$0.00	\$1,083.19	\$8,051.81	12%	\$5,614.60
527	Books & Periodicals									
527.00	Books & Periodicals	700.00	.00	700.00	.00	.00	12.33	687.67	2	416.85
	527 - Books & Periodicals Totals	\$700.00	\$0.00	\$700.00	\$0.00	\$0.00	\$12.33	\$687.67	2%	\$416.85
528	Zoo Animals									
528.00	Zoo Animals	5,000.00	.00	5,000.00	.00	.00	2,840.00	2,160.00	57	291.92
	528 - Zoo Animals Totals	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$2,840.00	\$2,160.00	57%	\$291.92
630	Training & Education									
630.00	Training & Education	11,491.00	.00	11,491.00	.00	.00	1,694.00	9,797.00	15	2,572.79
	630 - Training & Education Totals	\$11,491.00	\$0.00	\$11,491.00	\$0.00	\$0.00	\$1,694.00	\$9,797.00	15%	\$2,572.79
631	Professional Services									
631.00	Professional Services	126,588.00	29,014.00	155,602.00	3,988.34	.00	95,491.28	60,110.72	61	282,612.43
	631 - Professional Services Totals	\$126,588.00	\$29,014.00	\$155,602.00	\$3,988.34	\$0.00	\$95,491.28	\$60,110.72	61%	\$282,612.43
632	Communications									
632.00	Communications	13,679.00	.00	13,679.00	.00	.00	4,051.89	9,627.11	30	23,533.34
	632 - Communications Totals	\$13,679.00	\$0.00	\$13,679.00	\$0.00	\$0.00	\$4,051.89	\$9,627.11	30%	\$23,533.34
633	Travel									
633.00	Travel	18,200.00	.00	18,200.00	.00	.00	127.53	18,072.47	1	2,821.10
	633 - Travel Totals	\$18,200.00	\$0.00	\$18,200.00	\$0.00	\$0.00	\$127.53	\$18,072.47	1%	\$2,821.10
634	Publishing									
634.00	Publishing	6,090.00	.00	6,090.00	.00	.00	294.66	5,795.34	5	3,020.16
	634 - Publishing Totals	\$6,090.00	\$0.00	\$6,090.00	\$0.00	\$0.00	\$294.66	\$5,795.34	5%	\$3,020.16
635	Printing & Duplicating									
635.00	Printing & Duplicating	14,700.00	.00	14,700.00	.00	.00	65.74	14,634.26	0	3,680.42
	635 - Printing & Duplicating Totals	\$14,700.00	\$0.00	\$14,700.00	\$0.00	\$0.00	\$65.74	\$14,634.26	0%	\$3,680.42
636	Insurance									
636.00	Insurance	.00	.00	.00	.00	.00	.00	.00	+++	600.00
	636 - Insurance Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$600.00
637	Public Utility Services									
637.00	Public Utility Services	102,000.00	.00	102,000.00	.00	.00	29,116.85	72,883.15	29	83,328.23
	637 - Public Utility Services Totals	\$102,000.00	\$0.00	\$102,000.00	\$0.00	\$0.00	\$29,116.85	\$72,883.15	29%	\$83,328.23



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Fund 131 - Niabi Zoo										
EXPENSE										
638	Repairs & Maintenance									
638.00	Repairs & Maintenance	28,450.00	.00	28,450.00	.00	.00	10,625.53	17,824.47	37%	37,008.68
	638 - Repairs & Maintenance Totals	\$28,450.00	\$0.00	\$28,450.00	\$0.00	\$0.00	\$10,625.53	\$17,824.47	37%	\$37,008.68
639	Rentals									
639.00	Rentals	7,600.00	.00	7,600.00	.00	.00	2,856.01	4,743.99	38%	5,758.80
	639 - Rentals Totals	\$7,600.00	\$0.00	\$7,600.00	\$0.00	\$0.00	\$2,856.01	\$4,743.99	38%	\$5,758.80
642	Dues & memberships									
642.00	Dues & memberships	16,898.00	.00	16,898.00	.00	.00	4,039.81	12,858.19	24%	8,344.59
	642 - Dues & memberships Totals	\$16,898.00	\$0.00	\$16,898.00	\$0.00	\$0.00	\$4,039.81	\$12,858.19	24%	\$8,344.59
644	Outside Contractual									
644.00	Outside Contractual	42,521.00	.00	42,521.00	.00	.00	23,018.17	19,502.83	54%	23,717.81
	644 - Outside Contractual Totals	\$42,521.00	\$0.00	\$42,521.00	\$0.00	\$0.00	\$23,018.17	\$19,502.83	54%	\$23,717.81
762	Buildings \$2,000-\$4999									
762.00	Buildings \$2,000-\$4999	.00	4,337.00	4,337.00	.00	.00	5,109.38	(772.38)	118%	5,549.43
	762 - Buildings \$2,000-\$4999 Totals	\$0.00	\$4,337.00	\$4,337.00	\$0.00	\$0.00	\$5,109.38	(\$772.38)	118%	\$5,549.43
763	Infrastructure \$2,000-\$14,999									
763.00	Infrastructure \$2,000-\$14,999	.00	.00	.00	.00	.00	.00	.00	+++	9,020.00
	763 - Infrastructure \$2,000-\$14,999 Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$9,020.00
764	Mach & Equipment \$1,000-\$4,999									
764.00	Mach & Equipment \$1,000-\$4,999	11,000.00	.00	11,000.00	.00	.00	.00	11,000.00	0	13,045.18
	764 - Mach & Equipment \$1,000-\$4,999 Totals	\$11,000.00	\$0.00	\$11,000.00	\$0.00	\$0.00	\$0.00	\$11,000.00	0%	\$13,045.18
766	Building Remodeling over \$5,000									
766.00	Building Remodeling over \$5,000	.00	8,852.00	8,852.00	.00	.00	8,852.00	.00	100%	.00
	766 - Building Remodeling over \$5,000 Totals	\$0.00	\$8,852.00	\$8,852.00	\$0.00	\$0.00	\$8,852.00	\$0.00	100%	\$0.00
767	Infrastructure over \$15,000									
767.00	Infrastructure over \$15,000	50,000.00	.00	50,000.00	.00	.00	.00	50,000.00	0	.00
	767 - Infrastructure over \$15,000 Totals	\$50,000.00	\$0.00	\$50,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	0%	\$0.00
768	Mach & Equipment over \$5,000									
768.00	Mach & Equipment over \$5,000	.00	22,016.00	22,016.00	.00	.00	8,878.15	13,137.85	40%	11,571.70
	768 - Mach & Equipment over \$5,000 Totals	\$0.00	\$22,016.00	\$22,016.00	\$0.00	\$0.00	\$8,878.15	\$13,137.85	40%	\$11,571.70
870	Bond Issuance Costs									
870.00	Bond Issuance Costs	.00	.00	.00	.00	.00	.00	.00	+++	81,982.03
	870 - Bond Issuance Costs Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$81,982.03
871	Principal									
871.00	Principal	200,000.00	22,706.00	222,706.00	.00	.00	200,000.00	22,706.00	90%	200,000.00
	871 - Principal Totals	\$200,000.00	\$22,706.00	\$222,706.00	\$0.00	\$0.00	\$200,000.00	\$22,706.00	90%	\$200,000.00
872	Interest									
872.00	Interest	161,593.00	(78,109.00)	83,484.00	.00	.00	51,624.16	31,859.84	62%	169,692.50
	872 - Interest Totals	\$161,593.00	(\$78,109.00)	\$83,484.00	\$0.00	\$0.00	\$51,624.16	\$31,859.84	62%	\$169,692.50



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Fund 131 - Niabi Zoo										
EXPENSE										
873	Credit Card Service Fee									
873.00	Credit Card Service Fee	20,000.00	.00	20,000.00	.00	.00	10,135.14	9,864.86	51%	16,406.77
	873 - Credit Card Service Fee Totals	\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$10,135.14	\$9,864.86	51%	\$16,406.77
878	Payment to escrow									
878.00	Payment to escrow	.00	.00	.00	.00	.00	.00	.00	+++	3,170,004.43
	878 - Payment to escrow Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$3,170,004.43
991	Transfer to Other Agencies									
991.12	Transfer to Other Agencies	95,000.00	126,000.00	221,000.00	.00	.00	18,750.00	202,250.00	8	146,721.95
	991 - Transfer to Other Agencies Totals	\$95,000.00	\$126,000.00	\$221,000.00	\$0.00	\$0.00	\$18,750.00	\$202,250.00	8%	\$146,721.95
	EXPENSE TOTALS	\$2,714,832.00	\$125,000.00	\$2,839,832.00	\$43,342.19	\$0.00	\$1,166,178.72	\$1,673,653.28	41%	\$5,776,792.16
Fund 131 - Niabi Zoo Totals										
	REVENUE TOTALS	2,714,832.00	125,000.00	2,839,832.00	(591.41)	.00	1,767,304.84	1,072,527.16	62	5,958,499.27
	EXPENSE TOTALS	2,714,832.00	125,000.00	2,839,832.00	43,342.19	.00	1,166,178.72	1,673,653.28	41	5,776,792.16
	Fund 131 - Niabi Zoo Totals	\$0.00	\$0.00	\$0.00	(\$43,933.60)	\$0.00	\$601,126.12	(\$601,126.12)		\$181,707.11
Grand Totals										
	REVENUE TOTALS	2,714,832.00	125,000.00	2,839,832.00	(591.41)	.00	1,767,304.84	1,072,527.16	62	5,958,499.27
	EXPENSE TOTALS	2,714,832.00	125,000.00	2,839,832.00	43,342.19	.00	1,166,178.72	1,673,653.28	41	5,776,792.16
	Grand Totals	\$0.00	\$0.00	\$0.00	(\$43,933.60)	\$0.00	\$601,126.12	(\$601,126.12)		\$181,707.11



Balance Sheet

Through 09/07/16
Detail Listing
Exclude Rollup Account

Account	Account Description	Current YTD Balance	Prior Year Total Actual	Net Change	Change %
Fund Category Governmental funds					
Fund Type Special Revenue					
Fund 131 - Niabi Zoo					
ASSETS					
101.00	Cash	58,479.67	37,819.46	20,660.21	54.63
101.04	Cash with fiscal agent	.00	1,302.52	(1,302.52)	(100.00)
102.00	Petty Cash	12,540.00	12,540.00	.00	.00
105.00	Taxes Receivable	.00	612,839.08	(612,839.08)	(100.00)
105.30	Replacement Taxes Receivable	.00	30,308.05	(30,308.05)	(100.00)
115.00	Accounts Receivable	.00	113,272.33	(113,272.33)	(100.00)
115.50	A/R NSF Checks	255.07	165.25	89.82	54.35
135.00	Int. Rec. on Investments	.00	137.60	(137.60)	(100.00)
151.00	Investments	1,534,000.00	662,000.00	872,000.00	131.72
	ASSETS TOTALS	\$1,605,274.74	\$1,470,384.29	\$134,890.45	9.17%
LIABILITIES AND FUND EQUITY					
LIABILITIES					
202.00	Accounts Payable	50,753.63	155,000.29	(104,246.66)	(67.26)
216.00	Accrued Payroll	.00	45,900.72	(45,900.72)	(100.00)
220.00	Deposits	150.00	150.00	.00	.00
220.09	American Museum Assoc.	825.00	825.00	.00	.00
221.50	Unclaimed Voucher Checks	3,124.50	3,124.50	.00	.00
221.51	Unclaimed Payroll Checks	82.83	82.83	.00	.00
222.90	Deferred Prop. Tax Revenue	.00	421,714.28	(421,714.28)	(100.00)
	LIABILITIES TOTALS	\$54,935.96	\$626,797.62	(\$571,861.66)	(91.24%)
FUND EQUITY					
271.00	Fund Balance	843,586.67	843,586.67	.00	.00%
	Prior Year Fund Equity Adjustment	\$843,586.67	\$843,586.67	\$0.00	0.00%
	Fund Revenues	.00			
	Fund Expenses	(1,047,178.38)			
	FUND EQUITY TOTALS Prior to Current Year Changes	340,426.27			
	FUND EQUITY TOTALS	\$1,550,338.78	\$843,586.67	\$706,752.11	83.78%
	LIABILITIES AND FUND EQUITY TOTALS	\$1,605,274.74	\$1,470,384.29	\$134,890.45	9.17%
	Fund 131 - Niabi Zoo Totals	\$0.00	\$0.00	\$0.00	+++
	Fund Type Special Revenue Totals	\$0.00	\$0.00	\$0.00	+++
	Fund Category Governmental funds Totals	\$0.00	\$0.00	\$0.00	+++
	Grand Totals	\$0.00	\$0.00	\$0.00	+++

December 8, 2016

Niabi Zoo Forest Preserve Committee Report

Prepared by Lee Jackson/ Director Niabi Zoo

Animal Care Department

Acquired 0.0.3 Sailfin lizards for reptile house.

Personnel

Nothing new to report

Physical Plant

Work underway on train tunnel supports. Work is ahead of schedule.

Maintenance report

- Refurbished two exhibits in the Reptile house.
- Custom fit drain covers in the Giraffe barn.
- Installed new door sweeps on Nutrition center doors
- Installed two new monkey perches in the Colobus house.
- Train tunnel repair work.
- Installed new water heater in maintenance shop
- Installed new glass on the skid steer.
- Installed the salt spreader on the maintenance truck.
- Put a new steering shaft on the produce truck.
- Replaced the master cylinder on the Chrysler minivan.
- Replaced front calipers, hoses, brake pads, brake lines and master cylinder on truck #52 F150.
- Built a 16' X 20' butterfly garden in the petting zoo.
- Winterized the cat pools.
- Winterized the Gibbons pool.
- Put plastic up on the exterior cages at the bird house.
- Stored away garbage and recycling cans.
- Ground 4 stumps on zoo grounds.
- Removed backflow devices for winter

- Tuned up all snow blowers.
- Removed train engine from tracks and put in maintenance shop for off season work

Guest Services Manager Report

Memberships sold 67

Total income 4,345.00

November 2016 Report for Education
Education and Conservation

Programming:

Program Type	Themed Event Days	Field Trip Classes	Birthday Parties	Scout Programs	Big Cat/Giraffe Encounters	Home-school	Zoo Tots	Breakfast	Outreach
Number of Programs Offered	0 events	1 class	0 parties	0 Badge Programs 1 Zoo Snooze	1 Big Cat encounter 1 Giraffe encounter	1 session	2 sessions	0	0
Number of Participants		10		45	5	22	14 (7 children)	0	0

Volunteer Hours:

Volunteer Type	Adult Volunteer	Junior Zookeepers (Teen Volunteers)
Number of Volunteers	9	0
Hours Volunteered	147.5	0