

NIABI ZOO OVERSIGHT COMMITTEE AGENDA -- 06/8/16 at 5:30 PM
13010 Niabi Zoo Road, Coal Valley, IL – Administrative Building, Education Room



Call to Order & Roll Call:

Consent Agenda**:

- Niabi Zoo Fund and Niabi Zoo Improvement Fund Budget Performance Report*
- Niabi Zoo Fund and Niabi Zoo Improvement Fund Balance Sheet Report*
- Animal Inventory Report for the month of May*
- Dan Meates – Assistant Director May Report*
- Jill Roderick – Curator of Conservation & Education May Report*
- Scarlet Behrens – Guest Services Manager May Report*
- Scott Hesselberg – Niabi Zoo Maintenance Superintendent May Report*

Old Business:

- Approval of open session minutes from the April 12, 2016 meeting
- Approval of closed session minutes from the April 12, 2016 meeting
- Approval of open session minutes from the May 10, 2016 meeting
- Approval of closed session minutes from February 16, 2016 meeting

New Business:

- Update from Ms. Grace of Schultz & Williams
- Remarks from Mr. Lee Jackson, Zoo Director
- Update from Niabi Zoological Society
- Partners to organize meet and greet for Lee Jackson
- Committee governance discussion
- Set next meeting date

Public Comment:

Adjourn

* items are in members packets

**All items under the consent agenda are considered routine and will be approved by one motion. There will be no separate discussions of these items unless a Committee Member so requests. In this case, that item will move from the Consent Agenda to New Business to be considered.



Budget Performance Report

Fiscal Year to Date 06/06/16

Include Rollup Account and Rollup to Object

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 131 - Niabi Zoo										
REVENUE										
311	Property taxes									
311.10	Property taxes	970,000.00	.00	970,000.00	.00	.00	415,461.41	554,538.59	43%	1,026,450.39
311.12	Collectors auction account	300.00	.00	300.00	.00	.00	143.03	156.97	48%	316.26
	311 - Property taxes Totals	\$970,300.00	\$0.00	\$970,300.00	\$0.00	\$0.00	\$415,604.44	\$554,695.56	43%	\$1,026,766.65
335	Replacement revenue									
335.15	Replacement revenue	170,000.00	.00	170,000.00	.00	.00	138,024.36	31,975.64	81%	183,871.79
	335 - Replacement revenue Totals	\$170,000.00	\$0.00	\$170,000.00	\$0.00	\$0.00	\$138,024.36	\$31,975.64	81%	\$183,871.79
347	Zoo admissions fees									
347.20	Zoo admissions fees	660,000.00	.00	660,000.00	.00	.00	520,261.90	139,738.10	79%	733,503.45
347.21	Zoological Society Fees-Carrousel & adoption	.00	.00	.00	.00	.00	16,742.00	(16,742.00)	+++	9,690.00
347.22	Zoo train fees	215,000.00	.00	215,000.00	.00	.00	149,624.50	65,375.50	70%	191,720.71
347.23	Zoo education program fees	20,966.00	.00	20,966.00	.00	.00	35,196.50	(14,230.50)	168%	39,704.78
347.24	Zoo animal show/outreach fees	16,100.00	.00	16,100.00	.00	.00	6,295.00	9,805.00	39%	9,300.00
347.25	Zoo pony ride fees	35,000.00	.00	35,000.00	.00	.00	25,424.97	9,575.03	73%	31,621.24
347.26	Zoo special events fees	6,320.00	.00	6,320.00	.00	.00	15,944.19	(9,624.19)	252%	45,903.90
347.27	Zoo animal feed station fees	115,000.00	.00	115,000.00	.00	.00	106,615.65	8,384.35	93%	130,621.87
347.28	Zoo gift shop	325,000.00	.00	325,000.00	(584.00)	.00	106,663.38	218,336.62	33%	.00
347.29	Zoo membership fees	.00	.00	.00	.00	.00	47,029.27	(47,029.27)	+++	.00
	347 - Zoo admissions fees Totals	\$1,393,386.00	\$0.00	\$1,393,386.00	(\$584.00)	\$0.00	\$1,029,797.36	\$363,588.64	74%	\$1,192,065.95
361	Investment earnings									
361.10	Investment earnings	750.00	.00	750.00	92.82	.00	1,939.90	(1,189.90)	259%	1,742.93
361.30	Collector's interest '90	100.00	.00	100.00	.00	.00	72.50	27.50	72%	117.42
	361 - Investment earnings Totals	\$850.00	\$0.00	\$850.00	\$92.82	\$0.00	\$2,012.40	(\$1,162.40)	237%	\$1,860.35
362	Zoo land rentals									
362.58	Zoo land rentals	855.00	.00	855.00	.00	.00	.00	855.00	0	855.00
362.59	Zoo concessions	25,000.00	.00	25,000.00	.00	.00	12,731.81	12,268.19	51%	.00
362.60	Zoo owned house rents	3,600.00	.00	3,600.00	.00	.00	3,300.00	300.00	92%	3,600.00
	362 - Zoo land rentals Totals	\$29,455.00	\$0.00	\$29,455.00	\$0.00	\$0.00	\$16,031.81	\$13,423.19	54%	\$4,455.00
364	Contributions fr private sources									
364.10	Contributions fr private sources	75,680.00	.00	75,680.00	.00	.00	41,924.84	33,755.16	55%	78,407.45
	364 - Contributions fr private sources Totals	\$75,680.00	\$0.00	\$75,680.00	\$0.00	\$0.00	\$41,924.84	\$33,755.16	55%	\$78,407.45
369	Restitution									
369.91	Restitution	.00	.00	.00	.00	.00	.00	.00	+++	10,116.00
369.93	Refunds/rebates for prior years	.00	.00	.00	.00	.00	100.00	(100.00)	+++	.00
369.94	Miscellaneous - other revenue	.00	.00	.00	.00	.00	46.00	(46.00)	+++	1,914.31
	369 - Restitution Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$146.00	(\$146.00)	+++	\$12,030.31
391	Transfer from hotel motel tax									
391.62	Transfer from hotel motel tax	45,000.00	.00	45,000.00	.00	.00	204,740.11	(159,740.11)	455%	269,776.33
	391 - Transfer from hotel motel tax Totals	\$45,000.00	\$0.00	\$45,000.00	\$0.00	\$0.00	\$204,740.11	(\$159,740.11)	455%	\$269,776.33



Budget Performance Report

Fiscal Year to Date 06/06/16
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Fund 131 - Niabi Zoo										
REVENUE										
392	Sales of junk or salvage value									
392.11	Sales of junk or salvage value	.00	.00	.00	.00	.00	484.75	(484.75)	+++	673.16
392.40	Zoo animal sales	.00	.00	.00	.00	.00	.00	.00	+++	6,000.00
	392 - Sales of junk or salvage value Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$484.75	(\$484.75)	+++	\$6,673.16
	REVENUE TOTALS	\$2,684,671.00	\$0.00	\$2,684,671.00	(\$491.18)	\$0.00	\$1,848,766.07	\$835,904.93	69%	\$2,775,906.99
EXPENSE										
411	Salaries and wages									
411.00	Salaries and wages	862,256.00	(95,805.00)	766,451.00	.00	.00	621,814.62	144,636.38	81	750,598.99
411.10	Seasonal Salaries & Wages	307,934.00	(97,000.00)	210,934.00	.00	.00	155,432.94	55,501.06	74	240,099.34
411.NS	Seasonal Salaries & Wages-Niabi Zoological Society	.00	50,000.00	50,000.00	.00	.00	36,654.17	13,345.83	73	35,285.05
	411 - Salaries and wages Totals	\$1,170,190.00	(\$142,805.00)	\$1,027,385.00	\$0.00	\$0.00	\$813,901.73	\$213,483.27	79%	\$1,025,983.38
412	Overtime									
412.00	Overtime	.00	27,292.00	27,292.00	.00	.00	26,051.36	1,240.64	95	17,513.65
412.10	Seasonal overtime	.00	1,983.00	1,983.00	.00	.00	1,667.50	315.50	84	1,887.22
412.NS	Overtime for Zoological Society	.00	500.00	500.00	.00	.00	13.72	486.28	3	.00
	412 - Overtime Totals	\$0.00	\$29,775.00	\$29,775.00	\$0.00	\$0.00	\$27,732.58	\$2,042.42	93%	\$19,400.87
413	Employee Health Benefits									
413.00	Employee Health Benefits	228,766.00	(89,389.95)	139,376.05	.00	.00	114,611.27	24,764.78	82	148,051.08
	413 - Employee Health Benefits Totals	\$228,766.00	(\$89,389.95)	\$139,376.05	\$0.00	\$0.00	\$114,611.27	\$24,764.78	82%	\$148,051.08
414	Uniform/Clothing									
414.00	Uniform/Clothing	7,950.00	485.00	8,435.00	.00	.00	5,771.50	2,663.50	68	5,803.92
	414 - Uniform/Clothing Totals	\$7,950.00	\$485.00	\$8,435.00	\$0.00	\$0.00	\$5,771.50	\$2,663.50	68%	\$5,803.92
521	Office Supplies									
521.00	Office Supplies	2,600.00	250.00	2,850.00	.00	.00	928.42	1,921.58	33	2,137.66
	521 - Office Supplies Totals	\$2,600.00	\$250.00	\$2,850.00	\$0.00	\$0.00	\$928.42	\$1,921.58	33%	\$2,137.66
522	Operating Supplies									
522.00	Operating Supplies	317,912.00	(126,996.00)	190,916.00	.00	.00	150,504.00	40,412.00	79	162,714.34
522.GS	Gift Shop merchandise supplies	.00	70,000.00	70,000.00	.00	.00	69,506.81	493.19	99	.00
	522 - Operating Supplies Totals	\$317,912.00	(\$56,996.00)	\$260,916.00	\$0.00	\$0.00	\$220,010.81	\$40,905.19	84%	\$162,714.34
523	Repair/Maintenance Supplies									
523.00	Repair/Maintenance Supplies	56,650.00	100.00	56,750.00	.00	.00	46,330.58	10,419.42	82	40,807.19
	523 - Repair/Maintenance Supplies Totals	\$56,650.00	\$100.00	\$56,750.00	\$0.00	\$0.00	\$46,330.58	\$10,419.42	82%	\$40,807.19
524	Small Tools & Equip under \$1,000									
524.00	Small Tools & Equip under \$1,000	20,200.00	2,847.00	23,047.00	.00	.00	15,630.20	7,416.80	68	13,737.86
	524 - Small Tools & Equip under \$1,000 Totals	\$20,200.00	\$2,847.00	\$23,047.00	\$0.00	\$0.00	\$15,630.20	\$7,416.80	68%	\$13,737.86
526	Food Purchases									
526.00	Food Purchases	5,680.00	1,168.00	6,848.00	.00	.00	5,004.29	1,843.71	73	8,488.46
	526 - Food Purchases Totals	\$5,680.00	\$1,168.00	\$6,848.00	\$0.00	\$0.00	\$5,004.29	\$1,843.71	73%	\$8,488.46



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Fund 131 - Niabi Zoo										
EXPENSE										
527	Books & Periodicals									
527.00	Books & Periodicals	2,910.00	(1,422.00)	1,488.00	.00	.00	416.85	1,071.15	28%	491.03
	527 - Books & Periodicals Totals	\$2,910.00	(\$1,422.00)	\$1,488.00	\$0.00	\$0.00	\$416.85	\$1,071.15	28%	\$491.03
528	Zoo Animals									
528.00	Zoo Animals	5,200.00	(4,671.00)	529.00	.00	.00	91.92	437.08	17%	1,612.91
	528 - Zoo Animals Totals	\$5,200.00	(\$4,671.00)	\$529.00	\$0.00	\$0.00	\$91.92	\$437.08	17%	\$1,612.91
630	Training & Education									
630.00	Training & Education	10,991.00	(2,168.00)	8,823.00	.00	.00	2,385.29	6,437.71	27%	22,233.97
	630 - Training & Education Totals	\$10,991.00	(\$2,168.00)	\$8,823.00	\$0.00	\$0.00	\$2,385.29	\$6,437.71	27%	\$22,233.97
631	Professional Services									
631.00	Professional Services	124,772.00	122,595.00	247,367.00	11,817.88	.00	240,431.37	6,935.63	97%	129,391.15
	631 - Professional Services Totals	\$124,772.00	\$122,595.00	\$247,367.00	\$11,817.88	\$0.00	\$240,431.37	\$6,935.63	97%	\$129,391.15
632	Communications									
632.00	Communications	17,512.00	1,500.00	19,012.00	.00	.00	17,387.77	1,624.23	91%	19,250.77
	632 - Communications Totals	\$17,512.00	\$1,500.00	\$19,012.00	\$0.00	\$0.00	\$17,387.77	\$1,624.23	91%	\$19,250.77
633	Travel									
633.00	Travel	18,200.00	(13,234.00)	4,966.00	.00	.00	2,821.10	2,144.90	57%	8,990.96
	633 - Travel Totals	\$18,200.00	(\$13,234.00)	\$4,966.00	\$0.00	\$0.00	\$2,821.10	\$2,144.90	57%	\$8,990.96
634	Publishing									
634.00	Publishing	6,140.00	58.00	6,198.00	.00	.00	3,020.16	3,177.84	49%	6,740.13
	634 - Publishing Totals	\$6,140.00	\$58.00	\$6,198.00	\$0.00	\$0.00	\$3,020.16	\$3,177.84	49%	\$6,740.13
635	Printing & Duplicating									
635.00	Printing & Duplicating	4,700.00	.00	4,700.00	.00	.00	3,295.42	1,404.58	70%	4,743.49
	635 - Printing & Duplicating Totals	\$4,700.00	\$0.00	\$4,700.00	\$0.00	\$0.00	\$3,295.42	\$1,404.58	70%	\$4,743.49
636	Insurance									
636.00	Insurance	18,275.00	(17,675.00)	600.00	.00	.00	600.00	.00	100%	100.00
	636 - Insurance Totals	\$18,275.00	(\$17,675.00)	\$600.00	\$0.00	\$0.00	\$600.00	\$0.00	100%	\$100.00
637	Public Utility Services									
637.00	Public Utility Services	109,000.00	(16,170.00)	92,830.00	.00	.00	66,967.05	25,862.95	72%	89,738.79
	637 - Public Utility Services Totals	\$109,000.00	(\$16,170.00)	\$92,830.00	\$0.00	\$0.00	\$66,967.05	\$25,862.95	72%	\$89,738.79
638	Repairs & Maintenance									
638.00	Repairs & Maintenance	38,950.00	3,016.00	41,966.00	.00	.00	30,327.13	11,638.87	72%	35,737.85
	638 - Repairs & Maintenance Totals	\$38,950.00	\$3,016.00	\$41,966.00	\$0.00	\$0.00	\$30,327.13	\$11,638.87	72%	\$35,737.85
639	Rentals									
639.00	Rentals	7,600.00	324.00	7,924.00	.00	.00	5,179.38	2,744.62	65%	5,351.43
	639 - Rentals Totals	\$7,600.00	\$324.00	\$7,924.00	\$0.00	\$0.00	\$5,179.38	\$2,744.62	65%	\$5,351.43
642	Dues & memberships									
642.00	Dues & memberships	12,700.00	.00	12,700.00	.00	.00	8,344.59	4,355.41	66%	7,158.66
	642 - Dues & memberships Totals	\$12,700.00	\$0.00	\$12,700.00	\$0.00	\$0.00	\$8,344.59	\$4,355.41	66%	\$7,158.66



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Fund 131 - Niabi Zoo										
EXPENSE										
644	Outside Contractual									
644.00	Outside Contractual	29,855.00	(4,304.00)	25,551.00	.00	.00	18,121.17	7,429.83	71%	18,483.61
	644 - Outside Contractual Totals	\$29,855.00	(\$4,304.00)	\$25,551.00	\$0.00	\$0.00	\$18,121.17	\$7,429.83	71%	\$18,483.61
762	Buildings \$2,000-\$4999									
762.00	Buildings \$2,000-\$4999	.00	6,050.00	6,050.00	.00	.00	5,549.43	500.57	92%	.00
	762 - Buildings \$2,000-\$4999 Totals	\$0.00	\$6,050.00	\$6,050.00	\$0.00	\$0.00	\$5,549.43	\$500.57	92%	\$0.00
763	Infrastructure \$2,000-\$14,999									
763.00	Infrastructure \$2,000-\$14,999	.00	9,020.00	9,020.00	.00	.00	9,020.00	.00	100%	12,835.00
	763 - Infrastructure \$2,000-\$14,999 Totals	\$0.00	\$9,020.00	\$9,020.00	\$0.00	\$0.00	\$9,020.00	\$0.00	100%	\$12,835.00
764	Mach & Equipment \$1,000-\$4,999									
764.00	Mach & Equipment \$1,000-\$4,999	.00	12,925.00	12,925.00	.00	.00	11,585.61	1,339.39	90%	10,010.28
	764 - Mach & Equipment \$1,000-\$4,999 Totals	\$0.00	\$12,925.00	\$12,925.00	\$0.00	\$0.00	\$11,585.61	\$1,339.39	90%	\$10,010.28
768	Mach & Equipment over \$5,000									
768.00	Mach & Equipment over \$5,000	.00	12,000.00	12,000.00	.00	.00	11,571.70	428.30	96%	1,300.00
	768 - Mach & Equipment over \$5,000 Totals	\$0.00	\$12,000.00	\$12,000.00	\$0.00	\$0.00	\$11,571.70	\$428.30	96%	\$1,300.00
871	Principal									
871.00	Principal	.00	200,000.00	200,000.00	.00	.00	200,000.00	.00	100%	190,000.00
	871 - Principal Totals	\$0.00	\$200,000.00	\$200,000.00	\$0.00	\$0.00	\$200,000.00	\$0.00	100%	\$190,000.00
872	Interest									
872.00	Interest	.00	169,693.00	169,693.00	.00	.00	169,692.50	.50	100%	177,397.50
	872 - Interest Totals	\$0.00	\$169,693.00	\$169,693.00	\$0.00	\$0.00	\$169,692.50	\$0.50	100%	\$177,397.50
873	Credit Card Service Fee									
873.00	Credit Card Service Fee	20,000.00	.00	20,000.00	.00	.00	9,262.19	10,737.81	46%	12,799.55
	873 - Credit Card Service Fee Totals	\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$9,262.19	\$10,737.81	46%	\$12,799.55
991	Transfer to Other Funds									
991.11	Transfer to Other Funds	369,693.00	(369,693.00)	.00	.00	.00	.00	.00	+++	.00
991.12	Transfer to Other Agencies	.00	146,721.95	146,721.95	.00	.00	146,721.95	.00	100%	50,000.00
	991 - Transfer to Other Funds Totals	\$369,693.00	(\$222,971.05)	\$146,721.95	\$0.00	\$0.00	\$146,721.95	\$0.00	100%	\$50,000.00
	EXPENSE TOTALS	\$2,606,446.00	\$0.00	\$2,606,446.00	\$11,817.88	\$0.00	\$2,212,713.96	\$393,732.04	85%	\$2,231,491.84
Fund 131 - Niabi Zoo Totals										
	REVENUE TOTALS	2,684,671.00	.00	2,684,671.00	(491.18)	.00	1,848,766.07	835,904.93	69%	2,775,906.99
	EXPENSE TOTALS	2,606,446.00	.00	2,606,446.00	11,817.88	.00	2,212,713.96	393,732.04	85%	2,231,491.84
	Fund 131 - Niabi Zoo Totals	\$78,225.00	\$0.00	\$78,225.00	(\$12,309.06)	\$0.00	(\$363,947.89)	\$442,172.89		\$544,415.15
Fund 333 - N.Z. Capital Improvements Fund										
REVENUE										
347	Elephant Enclosure Fees									
347.06	Elephant Enclosure Fees	.00	.00	.00	.00	.00	112,873.46	(112,873.46)	+++	128,745.50
347.09	Conservation Fees	.00	.00	.00	.00	.00	19,857.54	(19,857.54)	+++	27,076.54



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Fund 333 - N.Z. Capital Improvements Fund										
REVENUE										
	347 - Elephant Enclosure Fees Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$132,731.00	(\$132,731.00)	+++	\$155,822.04
361	Investment earnings									
361.10	Investment earnings	.00	.00	.00	124.30	.00	1,379.94	(1,379.94)	+++	1,506.24
	361 - Investment earnings Totals	\$0.00	\$0.00	\$0.00	\$124.30	\$0.00	\$1,379.94	(\$1,379.94)	+++	\$1,506.24
364	Contributions fr private sources									
364.10	Contributions fr private sources	.00	.00	.00	.00	.00	.00	.00	+++	940.00
	364 - Contributions fr private sources Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$940.00
	REVENUE TOTALS	\$0.00	\$0.00	\$0.00	\$124.30	\$0.00	\$134,110.94	(\$134,110.94)	+++	\$158,268.28
EXPENSE										
522	Operating Supplies									
522.00	Operating Supplies	.00	.00	.00	.00	.00	.00	.00	+++	834.84
	522 - Operating Supplies Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$834.84
631	Professional Services									
631.00	Professional Services	.00	.00	.00	.00	.00	6,750.00	(6,750.00)	+++	18,446.41
	631 - Professional Services Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,750.00	(\$6,750.00)	+++	\$18,446.41
644	Outside Contractual									
644.00	Outside Contractual	.00	.00	.00	.00	.00	.00	.00	+++	18,714.42
	644 - Outside Contractual Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$18,714.42
763	Infrastructure \$2,000-\$14,999									
763.00	Infrastructure \$2,000-\$14,999	.00	.00	.00	.00	.00	.00	.00	+++	10,800.00
	763 - Infrastructure \$2,000-\$14,999 Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$10,800.00
765	Construction in Progress									
765.00	Construction in Progress	.00	.00	.00	.00	.00	.00	.00	+++	1,800.00
	765 - Construction in Progress Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$1,800.00
766	Building Remodeling over \$5,000									
766.00	Building Remodeling over \$5,000	.00	.00	.00	.00	.00	60,877.18	(60,877.18)	+++	234,990.60
	766 - Building Remodeling over \$5,000 Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60,877.18	(\$60,877.18)	+++	\$234,990.60
767	Infrastructure over \$15,000									
767.00	Infrastructure over \$15,000	.00	.00	.00	.00	.00	.00	.00	+++	285,282.21
	767 - Infrastructure over \$15,000 Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$285,282.21
768	Mach & Equipment over \$5,000									
768.00	Mach & Equipment over \$5,000	.00	.00	.00	.00	.00	11,223.36	(11,223.36)	+++	.00
	768 - Mach & Equipment over \$5,000 Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,223.36	(\$11,223.36)	+++	\$0.00
991	Transfer to Other Agencies									
991.12	Transfer to Other Agencies	.00	.00	.00	.00	.00	32,088.61	(32,088.61)	+++	.00
	991 - Transfer to Other Agencies Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$32,088.61	(\$32,088.61)	+++	\$0.00
	EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$110,939.15	(\$110,939.15)	+++	\$570,868.48
Fund 333 - N.Z. Capital Improvements Fund Totals										

Budget Performance Report

Fiscal Year to Date 06/06/16
Include Rollup Account and Rollup to Object

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
	REVENUE TOTALS	.00	.00	.00	124.30	.00	.00		134,110.94	(134,110.94)	+++	158,268.28
	EXPENSE TOTALS	.00	.00	.00	.00	.00	.00		110,939.15	(110,939.15)	+++	570,868.48
	Fund 333 - N.Z. Capital Improvements Fund Totals	\$0.00	\$0.00	\$0.00	\$124.30	\$0.00	\$0.00		\$23,171.79	(\$23,171.79)		(\$412,600.20)
	Grand Totals											
	REVENUE TOTALS	2,684,671.00	.00	2,684,671.00	(366.88)	.00	.00		1,982,877.01	701,793.99	74	2,934,175.27
	EXPENSE TOTALS	2,606,446.00	.00	2,606,446.00	11,817.88	.00	.00		2,323,653.11	282,792.89	89	2,802,360.32
	Grand Totals	\$78,225.00	\$0.00	\$78,225.00	(\$12,184.76)	\$0.00	\$0.00		(\$340,776.10)	\$419,001.10		\$131,814.95



Balance Sheet

Through 06/06/16
Detail Listing
Exclude Rollup Account

Account	Account Description	Current YTD Balance	Prior Year Total Actual	Net Change	Change %
Fund Category Governmental funds					
Fund Type Special Revenue					
Fund 131 - Niabi Zoo					
ASSETS					
101.00	Cash	1,089.22	44,284.66	(43,195.44)	(97.54)
102.00	Petty Cash	12,540.00	12,920.00	(380.00)	(2.94)
105.00	Taxes Receivable	.00	662,616.25	(662,616.25)	(100.00)
105.30	Replacement Taxes Receivable	.00	30,183.55	(30,183.55)	(100.00)
115.00	Accounts Receivable	.00	123,113.91	(123,113.91)	(100.00)
115.50	A/R NSF Checks	165.25	165.25	.00	.00
135.00	Int. Rec. on Investments	.00	128.57	(128.57)	(100.00)
151.00	Investments	332,000.00	339,000.00	(7,000.00)	(2.06)
ASSETS TOTALS		\$345,794.47	\$1,212,412.19	(\$866,617.72)	(71.48%)
LIABILITIES AND FUND EQUITY					
LIABILITIES					
202.00	Accounts Payable	43,680.47	107,425.09	(63,744.62)	(59.34)
216.00	Accrued Payroll	.00	30,188.90	(30,188.90)	(100.00)
220.00	Deposits	150.00	150.00	.00	.00
220.09	American Museum Assoc.	825.00	825.00	.00	.00
221.50	Unclaimed Voucher Checks	3,124.50	3,124.50	.00	.00
221.51	Unclaimed Payroll Checks	82.83	82.83	.00	.00
222.90	Deferred Prop. Tax Revenue	.00	408,736.31	(408,736.31)	(100.00)
LIABILITIES TOTALS		\$47,862.80	\$550,532.63	(\$502,669.83)	(91.31%)
FUND EQUITY					
271.00	Fund Balance	661,879.56	661,879.56	.00	.00%
FUND EQUITY TOTALS Prior to Current Year Changes		\$661,879.56	\$661,879.56	\$0.00	0.00%
Prior Year Fund Equity Adjustment		.00			
Fund Revenues		(1,848,766.07)			
Fund Expenses		2,212,713.96			
FUND EQUITY TOTALS		\$297,931.67	\$661,879.56	(\$363,947.89)	(54.99%)
LIABILITIES AND FUND EQUITY TOTALS		\$345,794.47	\$1,212,412.19	(\$866,617.72)	(71.48%)
Fund 131 - Niabi Zoo Totals		\$0.00	\$0.00	\$0.00	+++
Fund Type Special Revenue Totals		\$0.00	\$0.00	\$0.00	+++



Balance Sheet

Through 06/06/16
Detail Listing
Exclude Rollup Account

Account	Account Description	Current YTD Balance	Prior Year Total Actual	Net Change	Change %
Fund Category	Governmental funds				
Fund Type	Capital Projects Fund				
Fund	333 - N.Z. Capital Improvements Fund				
	ASSETS				
101.00	Cash	889.20	8,614.41	(7,725.21)	(89.68)
115.00	Accounts Receivable	.00	3,100.63	(3,100.63)	(100.00)
135.00	Int. Rec. on Investments	.00	64.37	(64.37)	(100.00)
151.00	Investments	430,000.00	424,000.00	6,000.00	1.42
	ASSETS TOTALS	\$430,889.20	\$435,779.41	(\$4,890.21)	(1.12%)
	LIABILITIES AND FUND EQUITY				
	LIABILITIES				
202.00	Accounts Payable	.00	28,062.00	(28,062.00)	(100.00)
	LIABILITIES TOTALS	\$0.00	\$28,062.00	(\$28,062.00)	(100.00%)
271.00	FUND EQUITY				
	Fund Balance	407,717.41	407,717.41	.00	0.00%
	Prior Year Fund Equity Adjustment	\$407,717.41	\$407,717.41	\$0.00	0.00%
	Fund Revenues	.00			
	Fund Expenses	(134,110.94)			
		110,939.15			
	FUND EQUITY TOTALS	\$430,889.20	\$407,717.41	\$23,171.79	5.68%
	LIABILITIES AND FUND EQUITY TOTALS	\$430,889.20	\$435,779.41	(\$4,890.21)	(1.12%)
Fund	333 - N.Z. Capital Improvements Fund Totals	\$0.00	\$0.00	\$0.00	+++
Fund Type	Capital Projects Fund Totals	\$0.00	\$0.00	\$0.00	+++
Fund Category	Governmental funds Totals	\$0.00	\$0.00	\$0.00	+++
	Grand Totals	\$0.00	\$0.00	\$0.00	+++

Niabi Zoo Report

May 2016

Prepared by Daniel Meates

Construction Update

Construction for the new playground will begin June 20th both public and zoo staff are looking forward to the new facility.

4 new animals for the carousel should be arriving at the end of June along with a new hurricane simulator experience.

More VDU graphics will be installed in the giraffe building to replace the old style graphics which were very limiting and expensive. We have had a lot of compliments since we added the new style VDU system into the small animal building. Once the giraffe barn is complete the same system will then also be installed at the reptile house this will result in a long term cost savings for the zoo.

All staff are still currently working on the esthetics of the zoo now that the weather is warmer this involves a lot of ground/exhibit maintenance, painting and repairs but is coming along very well.

Animal Acquisitions/Animal

Attendance has been good and the month of May is always busy for us due to the high amount of school field trips.

Staff training has continued to progress with mindfire training both full time and part time on how to deal with questions from both public and media.

Our new French lop Rabbits are now on exhibit in the petting zoo.

Additionally, our new flock of Golden Weavers (birds) are now on exhibit as part of the Africa Mixed Species Exhibit in the Giraffe.

In preparation for the arrival of the new Director, I am working on getting him up to speed with the collection plan plus short term plan for overall zoo along with, procedures, and current info in order to allow for a smooth transition for the new leader. Upon Arrival I will be show him the logistics and current running operations of the zoo.

Marketing Department Report:

We are working closely with marketing on moving forward with animal identification signs and posters for our upcoming events. Along with the newsletter and e-news for members.

Guest Services Manager Report: Prepared by Scarlet Behrens

GIFTSHOPS:

- During the month of May, the zoo is mainly flooded with school groups. However, now that school is out for most kids we will start seeing a different type of audience coming into the zoo. This gives me a chance to switch out merchandise and revamp the visuals in the gift shops to better suit the guest needs/wants and boost sales. I am also always making sure to check and purchase inventory ensuring we have our top sellers on hand.

CAROUSEL:

- As of 5/31-The Update from Chance regarding the 4 new carousel animals is that our Carousel animals should be finished in 2 to 3 weeks.

CONCESSIONS:

- Working with IT to get the Wi-Fi connection stabilized so the back concessions can take credit cards.

STAFF TRAINING:

- Mind Fire came out to two of our seasonal meetings and talked to our seasonals about how to answer some tough or negative questions and social media.

EVENTS:

- We have been working with Wqad and Mind fire on getting ready for the upcoming event Kids Wild Fest on June 11th 10am-3pm. Wqad usually has 20-25 booths set up for this around the zoo highlighting a variety of different businesses in the Quad Cities. There are always lots of giveaways, candy and fun!
- In June we also have free admission for Fathers on Father's Day and on June 25th we will be celebrating World Giraffe Day.

MISC:

- Continually working with Mind fire on social media post/messaging and Summer newsletter.

- Working on combing through our website, making some updates and also fixing some background issues regarding emails, automatic responses and forms.

Maintenance Department Report: Prepared by Scott Hesselberg

Director's house: demoed out the old driveway and hauled away. Set forms, graded, and poured and finished concrete in driveway and sidewalk, back filled gravel around edge of new driveway.

- Stripped, primed and painted the ticket booth railings.
- Ran cable, hung a receiver and power strip for the I.T. guy at the Wolf Ridge concession stand.
- Hung two benches in the old bobcat house. Fixed a cable in old bobcat house.
- Repaired waterfall pump for the Gibbons pool.
- Repaired cables at the Koi deck.
- Replaced bad cables on overhead doors at heated barn.
- Spread 3 dump truck loads of sand at the Camel exhibit.
- Spread 3 dump truck loads of McCausland Sports Aggregate in the Zebra/Ostrich yard.
- Installed drain tile at the Directors house for the downspout runoff.
- Repaired new brakes and transmission leak on the Show van.
- Repaired a gas tank leak, changed oil, and tune up on the concessions golf cart.
- Replaced light bulbs in gift shop.
- Replaced the fill valve on handicap stall toilet in Women's restroom at small animals building.
- Assisted Watson Excavating at front retention pond in repairing the pond inlet and riprap.
- Replaced a Wolf yard camera
- Repaired the door threshold at the pump house.
- Repaired the Giraffe pump.
- Repaired cable pulleys at the Giraffe barn.
- Installed a new toilet paper dispenser in the family restroom at the Ed. Center.
- Replaced broken hinges on rest room door in women's Ed. Center.
- Repaired office door in Ed. Center.
- Repaired the safe in the Ed. Center.
- Various repairs in Lorikeet landing.
- Installed a new keeper door at the Gibbons exhibit.
- Fabricated and installed a wooden sign at the new Binturong exhibit. Repaired the soffit, fascia, replaced old gutter, and roof on that building as well.
- Installed new blower motor and wheel on air conditioner unit in the ticket booth.
- Repaired a feeder at the Koi deck.
- Fabricate new retaining pins on the dump truck rear gate.
- Put up fence at bearcat exhibit.

Curator of Conservation and Education Report: Prepared by Lindsey Snyder (Interim during maternity leave)

Educator Staff

- Transitioned to Lindsey Snyder as the Interim Curator of Conservation and Education during Jill's maternity leave
- Two continuing/returning educators working part time (Su-W and R-Sa)
- Hired Zoo Camp instructor (biology major planning on becoming a secondary education teacher)
- Hired additional seasonal educator (zoology major planning on working in zoos)

Volunteers

- We will be offering a week long training for the JZK's the first week of June.
- Current volunteers are being offered training on new exhibits (meerkat and porcupine) as well as the amur leopard, and common field trip classes/areas to informal facilitation.
- We will keep offering monthly meetings throughout the summer to keep all volunteers up to date on all information going on at the Zoo.

Programs and Events

- All Zoo Camps are filled!
- May is always busy with school groups. Even though we had to scale back this year due to the Curator of Education going on maternity leave we still taught over 60 classes with over 1500 students/chaperones.
- Interpretation skills training is continuing for the Keeper II's, who are responsible for presenting off-site programs. They have been working hard in the off season to allow for better, more targeted programs. It would still be more advantageous to have more education staff available to do these programs as these can pull the keepers away from the Zoo for hours at a time. Due to keeper staffing constraints there are multiple programs in June that will be co-led by an educator (instead of two keepers), despite the strain that this will put on education staff those days.
- Princess and Pirate Day was a success with high attendance numbers and many appreciative comments.

Graphics

- The digital picture frames in the Small Animal Building are being updated with new graphics to match the design decided for all new zoo signs.
- The TV for the Giraffe Barn (to use for graphics as well as loop through giraffe conservation information) has been purchased.

Website/Facebook

- The website is being updated to show events and activities throughout the end of the year.

- We have updated the conservation page to reflect different projects that we are working on around the Zoo, and will continue to expand on this page throughout the summer.
- Facebook posts go out through marketing as well as the zoo, so we are really getting good responses on Facebook posts.

Animal Inventory Report

Month of May 2016

	QUANTITY	DATE	EXPLANATION	COST
INCREASES IN INVENTORY				
Domestic Pony	2.3	5/3/2016	In On Loan	
Red Fox	1.0	5/24/2016	Donation	
DECREASES IN INVENTORY				
American Pygmy Goat	1.0	5/9/2016	Natural	
Southern Ostrich	0.1	5/16/2016	Euthanized due to reproductive tract tumors	
Lilac-Breasted Roller	0.1	5/29/2016	Natural (Was Out on Loan)	