

NOTICE TO BIDDERS  
Niabi Zoo -Giraffe Yard Shade Structure  
Bid ID#:2018-001

March 9, 2018

TO WHOM IT MAY CONCERN:

The Rock Island County Forest Preserve District is requesting bids for the site preparation and installation of a shade structure at the Niabi Zoo, Coal Valley, Illinois.

The price shall include all costs complete, including freight, delivery, labor, equipment and materials to be properly installed to the manufacturer's specifications to the location noted on the proposal form. Please respond using the enclosed Proposal Bid form. The sealed bid marked **Niabi Zoo - Giraffe Yard Shade Structure - Bid ID#: 2018-001** must be received no later than 2:00 PM, Tuesday, March 27, 2018 in the Forest Preserve Office, 19406 Loud Thunder Road, Illinois City, IL, 61259. The bids will be publicly opened and read aloud immediately thereafter. Only bids using the enclosed proposal forms will be considered.

The Rock Island County Forest Preserve District is not subject to Excise Tax or Illinois State Sales Tax.

The bids will be considered on equipment complying substantially with specifications stated in the scope of work, any deviation or substitution needs to be stated and described in detail. Standard catalog sheets or technical data will not be accepted in lieu of this requirement. The Rock Island County Forest Preserve District will be the sole determiner whether such substitutions are equivalent to the equipment specified. **Descriptive literature showing complete specifications for the item being bid.**

SCOPE OF WORK:

Giraffe yard shade structure at Niabi Zoo:

- Preparation of work site including the location of underground utilities that may impact installation of structures or structure foundation beneath the surface.
- Installation of three (3) interconnected rectangular sales (shade fabric) measuring 25'x 25' x 25', supported by five (5) powder coated metal posts of the same height. When attached to the post the sales (shade fabric) will be no lower than twenty (20) feet from the ground.
- Each post will be rated to withstand wind speeds of up to 150 mph without the canopy fabric and 90 miles per hour with the canopy fabric.
- Canopy material will be rated to withstand winds up to 90 mph.
- Canopy fabric will provide no less than 70% shade through light penetration by the material.
- Canopy attachment hardware must be of a design that allows quick release and attachment without specialized training, tools, or expertise.
- Other considerations and specifications of the shade installation shall include any and all fittings, brackets, braces, footings or other materials needed to successfully complete the installation.
- Color of canopies and post determined by the Niabi Zoo.

DIRECT QUESTIONS AND SITE VISIT CONTACT:

- Lee Jackson Director, Ph.# 309-799-3482 x 234- at Niabi Zoo, Monday through Friday, 8:00pm – 5:00pm

PREVAILING WAGE RATES:

This contract is subject to an "AN ACT regulating wages of laborers, mechanics and other workers employed in any public works by the State, County, City or any public body or any political subdivision or by anyone under contract for public works", approved June 26, 1941, as amended, except that where a prevailing wage violates a Federal law, order, or ruling, the rate conforming to the Federal law, order, or ruling shall govern.

The "prevailing rate of wages" will be used for this contract. The following conditions will be required: Not less than prevailing rate of wages for Rock Island County as found by the Illinois Department of Labor or determined by a court on review shall be paid to all laborers, workers and mechanics performing work under this contract. These prevailing rates of wages are included in this contract. The contractor and each subcontractor shall keep an accurate record showing the names and occupations of all laborers, workers and mechanics employed by them on this contract, and also showing the actual hourly wages paid to each of such persons. The submission by the contractor and each subcontractor of payrolls, or copies thereof, is required. The contractor and each subcontractor shall preserve their weekly payroll records for a period of three years from the date of completion of this contract.

If the Illinois Department of Labor revises the prevailing rate of hourly wages to be paid by Rock Island County, the revised rates as provided by the public body shall apply to this contract.

Please access Rock Island County Forest Preserve District Website ([www.ricfpd.org](http://www.ricfpd.org)) for Prevailing Wage Information or the Illinois Department of Labor ([www.illinois.gov/idol/Pages/default.aspx](http://www.illinois.gov/idol/Pages/default.aspx))

INSURANCE: The contractor shall provide insurance in the following coverage and amounts, and shall submit certificates from his insurance company indicating the coverage in force prior to starting work.

Worker's Compensation	Statutory
Manufacturers & Contractors Liability	\$1,000,000-500,000
Property Damage - per accident	\$1,000,000
Aggregate	\$2,000,000
Automobile Liability including hired & non-owned autos per accident	\$1,000,000-500,000 \$1,000,000

PERMITS & BUILDING CODES: The Contractor will need to acquire and provide all required permits to the Owner and the Contractor shall comply with all applicable local building codes. Those building codes and regulations supersede any conflicting specifications contained herein.

BID BOND: A bid bond or bid security (certified check) in the amount of 5% of the bid amount shall be submitted with the enclosed bid form.

CONTRACT: The Forest Preserve Commission approved Contractor shall provide the Rock Island County Forest Preserve District a contract for the approved lump sum amount of the Niabi Zoo-Giraffe Yard Shade Structure Bid ID# 2018-001 within seven business days of Forest Preserve Commission approval. Should the District and successful Contractor not come to terms on a contract within fourteen (14) days of receipt of a contract by the approved Contractor, the District reserves the right to request an agreement with the next responsible bidder.

SAFETY REGULATIONS: The Contractor shall have the responsibility of enforcing strict adherence to all federal, state and local job safety rules and regulations regarding job-site operations this includes the responsibility of utility locates.

The successful bidder agrees to abide by the Rock Island County Forest Preserve District payment procedure in which bills received prior to the 25th day of the month are processed and paid by check on approximately the 25th day of the next month.

The Rock Island County Forest Preserve District reserves the right to reject any or all bids, to waive any irregularities in a bid, or to accept that bid which, in the judgment of proper officials, is to be in the best interest of Rock Island County Forest Preserve District.

Sincerely yours,  
Kai Swanson, President  
Rock Island County Forest Preserve District

PROPOSAL FORM

Niabi Zoo -Giraffe Yard Shade Structure

Bid ID#:2018-001

Bid Opening Tuesday, March 27, 2018 2:00 PM  
Forest Preserve Committee Tuesday, April 10, 2018 3:30 PM  
*(Review and recommendation for approval to the Commission)*  
Rock Island County Forest Preserve Commission Tuesday, April 17, 2018 5:30 PM  
*(Final approval and award bid)*

The undersigned, having read the specifications, hereby agrees to complete the **Niabi Zoo - Giraffe Yard Shade Structure – Bid ID#: 2018-001** as specified at Niabi Zoo, Coal Valley for the sum of:

Lump Sum for Niabi Zoo – Giraffe Yard Shade Structure: \$ \_\_\_\_\_

(Lump Sum includes all costs complete, including permits, freight, delivery, labor, equipment and materials to be properly installed to the manufacturer’s specifications)

MANUFACTURER OF SHADE STRUCTURE PRODUCTS: \_\_\_\_\_

SPECIFY WARRANTY: \_\_\_\_\_

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**If awarded this contract, ALL WORK MUST BE COMPLETED within 60 days of executed contract or June 30<sup>th</sup>, 2018, whichever date may come first. A liquidated damage fee will be assessed at \$250.00 per day should the project not be completed within the 60 days of an executed contract or June 30<sup>th</sup>, 2018.**

FIRM NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ DATE: \_\_\_\_\_

CITY/STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

BID REPRESENTATIVE: \_\_\_\_\_ TITLE: \_\_\_\_\_

PHONE: \_\_\_\_\_ FAX #: \_\_\_\_\_

WEBSITE ADDRESS: \_\_\_\_\_ EMAIL: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

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**REQUIRED**

**Enclosure: Descriptive literature showing complete specifications for the item being bid.**

