

**FOREST PRESERVE EXECUTIVE COMMITTEE MINUTES  
AUGUST 13, 2019**

**PRESENT:** Committee members - K. Maranda, E. Sowards, L. Moreno, K. Swanson, D. Cremeens, A. Normoyle.

**ABSENT:** R. Simmer.

**ALSO PRESENT:** Jeff Craver, District Director; Ben Mills, Loud Thunder Ranger; Lee Jackson, Niabi Zoo Director; Mike Petersen, Illiniwek Ranger; April Palmer, Auditor; Louisa Ewert, Treasurer; Cheryl Jenkins, Treasurer's Office, Scott Lohman.

President Swanson called the monthly meeting of the Forest Preserve Executive Committee to order at 4:30 PM on Tuesday, August 13, 2019, in the Rock Island County Building on the second floor Rock Island, Illinois.

President Swanson called for a motion approving the July Committee meeting minutes.

**MOTION:** Mr. Maranda moved to approve the July Committee meeting minutes. Mr. Cremeens seconded the motion.

Motion carried.

No request for public comment was submitted.

President Swanson called for a motion to approve the fiscal year 2019 Forest Preserve General Fund claims in the amount of \$37,966.21, Niabi Zoo Fund claims in the amount of \$68,233.26, Liability Fund claims in the amount of \$4,339.68, Loud Thunder Spillway & Improvements Fund claims in the amount of \$13,120.48, Marvin Martin Fund claims in the amount of \$3,010.16, and Treasurer's Disbursements in the amount of \$45,596.40.

**MOTION:** Mr. Maranda moved to approve the fiscal year 2019 claims and Treasurer's Disbursements. Dr. Moreno seconded the motion.

Motion carried.

President Swanson called for a motion to approve the fiscal year 2020 Forest Preserve General Fund claims in the amount of \$47,945.66, Niabi Zoo Fund claims in the amount of \$83,911.52, Loud Thunder Spillway & Improvements Fund claims in the amount of \$2,531.57, Marvin Martin Fund claims in the amount of \$53.20, and Treasurer's Disbursements in the amount of \$153,232.02.

**MOTION:** Ms. Normoyle moved to approve the fiscal year 2020 claims and Treasurer's Disbursements. Ms. Sowards seconded the motion.

Motion carried.

President Swanson called for a motion to approve the fiscal year 2019 transfers of appropriation in the General Fund and Niabi Zoo Fund.

**MOTION:** Dr. Moreno moved to approve the fiscal year 2019 transfers of appropriation in the General Fund and Niabi Zoo Fund. Mr. Maranda seconded the motion.

Motion carried.

President Swanson called for a motion to approve the fiscal year 2020 transfers of appropriation in the General Fund and Niabi Zoo Fund.

**MOTION:** Ms. Normoyle moved to approve the fiscal year 2020 transfers of appropriation in the General Fund and Niabi Zoo Fund. Ms. Sowards seconded the motion.

Motion carried.

President Swanson called for a motion to approve the resolution regarding Niabi Zoo Fund fiscal year 2019 – additional appropriation of funds needed.

**MOTION:** Mr. Maranda moved to approve the resolution regarding Niabi Zoo Fund fiscal year 2019 – additional appropriation of funds needed. Ms. Sowards seconded the motion.

Motion carried.

President Swanson called for a motion to approve the resolution regarding Niabi Zoo Fund fiscal year 2020 – appropriations amendments.

**MOTION:** Mr. Maranda moved to approve the resolution regarding Niabi Zoo Fund fiscal year 2020 – appropriations amendments. Dr. Moreno seconded the motion.

Motion carried.

President Swanson called for a motion to approve laying on display for thirty days the fiscal year 2021 schedule A and appropriation ordinances for Forest Preserve General Fund, Niabi Zoological Fund, IMRF Retirement Fund, Liability Fund, FISSA Fund, and Development of Forests and Construction Improvements Fund.

**MOTION:** Mr. Maranda moved to approve the laying on display for thirty days the fiscal year 2021 schedule A and appropriation ordinances for Forest Preserve General Fund, Niabi Zoological Fund, IMRF Retirement Fund, Liability Fund, FISSA Fund, and Development of Forests and Construction Improvements Fund. Mr. Cremeens seconded the motion.

Motion carried.

President Swanson asked the Committee about their feelings regarding the meeting time. Several Forest Preserve Committee members are also County Finance Committee members. What is the Committee's opinion on moving the meeting?

After a brief discussion, it was decided to keep the schedule as is for the now, and revisit that topic during November's Committee meeting.

President Swanson asked Ms. Palmer for the Auditor's Reports.

Ms. Palmer stated that window for back dating revenues and expenses was only open for another couple weeks. Then Ms. Palmer walked the Committee through the standard financial reports.

President Swanson asked Mr. Petersen if there was anything he'd like to bring attention to in his report.

Mr. Petersen stated that operations are back to standard. The river sites are now back open after being closed due to the flooding. Staff has been working on a drainage project at Dorrance, which is coming along well.

President Swanson asked Mr. Mills if there was anything he'd like to bring attention to in his report.

Mr. Mills stated that there had been a lot of trail work done putting in interpretive signs. Two docks have been installed, and park users have been enjoying them very much. This week begins the construction of the camping improvements.

President Swanson asked Mr. Jackson if there was anything he'd like to bring attention to in his report.

Mr. Jackson stated that staff had had an idea to try and up attendance on days where weather is an issue. The pop up free days are posted before five o'clock the night prior. Those can be used as the required free days that Niabi must offer. Pints for Preservation is being held on August twenty-third. The AZA Commission meets on September sixth, and that is when the reaccreditation decide should be. Mr. Craver, Ms. Schmidt and myself will be down in New Orleans for the meeting.

Dr. Moreno stated that the front page article on the leopards was great to see.

President Swanson asked Mr. Craver if there was anything from his report that he wanted to bring attention to.

Mr. Craver stated that Indian Bluff had had a good month for revenues. In October the District will put out an RFP (Request for Proposal) for a prefab structure for the cabins at Loud Thunder. The District received five proposals for the District wide software. There will be a demonstration tomorrow (August fourteenth) for the least expensive proposal that was received. A recommendation will be brought before the Commission in either September or October.

President Swanson stated that Ms. Palmer and the team had received another GFOA award recently.

President Swanson called for a motion to approve all routine reports for the District.

**MOTION:** Mr. Maranda moved to approve all routine reports for the District. Ms. Normoyle seconded the motion.

Motion carried.

Adjourned the meeting at 5:02 PM.

Submitted by:  
Cassie Sullivan  
Forest Preserve Administrative Assistant