

NIABI ZOO OVERSIGHT COMMITTEE AGENDA -- 7/10/17 at 5:00 PM
13010 Niabi Zoo Road, Coal Valley, IL – Administrative Building, Education Room



Call to Order & Roll Call:

Consent Agenda**:

- Niabi Zoo Fund Budget Performance Report*
- Niabi Zoo Fund Balance Sheet Report*
- Animal Inventory Report for the month of June*
- Joel Vanderbush – Conservation and Education June Report*
- Scarlet Behrens – Guest Services Manager June Report*
- Scott Hesselberg – Niabi Zoo Maintenance Superintendent June Report*

Old Business:

- Approval of minutes from the June 12, 2017 meeting

New Business:

- Update from Mr. Lee Jackson, Zoo Director*
- Update from Kai Swanson, President of the Forest Preserve District
- Update from Niabi Zoological Society, John Ferrell
- RICFPD FY 19 budget to be put on display in August
- Transition from Oversight Committee to CAB

Public Comment:

Motion to dissolve Oversight Committee

Adjourn

* items are in members packets

**All items under the consent agenda are considered routine and will be approved by one motion. There will be no separate discussions of these items unless a Committee Member so requests. In this case, that item will move from the Consent Agenda to New Business to be considered.



Budget Performance Report

Fiscal Year to Date 06/30/17
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
REVENUE											
Department 32 - Forest Preserve											
311.10	Property taxes	925,000.00	.00	925,000.00	307,610.33	.00	734,558.04	734,558.04	190,441.96	79	922,464.28
311.12	Collectors auction account	300.00	.00	300.00	.00	.00	221.26	221.26	78.74	74	143.03
335.15	Replacement revenue	175,797.00	(175,797.00)	.00	.00	.00	.00	.00	.00	+++	168,332.41
347.20	Zoo admissions fees	680,000.00	1,400,000.00	820,000.00	170,180.64	.00	736,780.69	736,780.69	83,219.31	90	647,418.53
347.21	Zoological Society Fees-Carousel	.00	.00	.00	13,317.68	.00	31,251.49	31,251.49	(31,251.49)	+++	53.00
347.22	Zoo train fees	195,000.00	75,000.00	270,000.00	62,769.00	.00	267,774.00	267,774.00	2,226.00	99	180,959.50
347.23	Zoo education program fees	23,280.00	.00	23,280.00	6,570.00	.00	38,758.00	38,758.00	(15,478.00)	166	41,046.50
347.24	Zoo animal show/outreach fees	10,500.00	.00	10,500.00	.00	.00	175.00	175.00	10,325.00	2	6,875.00
347.25	Zoo pony ride fees	28,000.00	.00	28,000.00	.00	.00	7,068.31	7,068.31	20,931.69	25	31,306.07
347.26	Zoo special events fees	16,220.00	.00	16,220.00	.00	.00	11,216.00	11,216.00	5,004.00	69	32,096.19
347.27	Zoo animal feed station fees	118,000.00	.00	118,000.00	29,982.87	.00	138,633.97	138,633.97	(20,633.97)	117	138,666.41
347.28	Zoo gift shop	300,000.00	.00	300,000.00	63,654.00	.00	313,393.92	313,393.92	(13,393.92)	104	170,173.66
347.29	Zoo membership fees	.00	.00	.00	21,836.55	.00	110,082.90	110,082.90	(110,082.90)	+++	33,391.07
347.31	Zoo parking fees	.00	.00	.00	19,971.00	.00	43,986.00	43,986.00	(43,986.00)	+++	.00
347.32	Zoo face painter fees	.00	.00	.00	358.00	.00	570.00	570.00	(570.00)	+++	.00
361.10	Investment earnings	750.00	.00	750.00	654.75	.00	4,724.59	4,724.59	(3,974.59)	630	2,034.52
361.30	Collector's interest '90	100.00	.00	100.00	24.97	.00	109.20	109.20	(9.20)	109	127.41
362.58	Zoo land rentals	855.00	.00	855.00	.00	.00	.00	.00	855.00	0	600.00
362.59	Zoo concessions	35,000.00	.00	35,000.00	.00	.00	9,748.46	9,748.46	25,251.54	28	20,110.50
362.60	Zoo owned house rents	3,600.00	.00	3,600.00	400.00	.00	1,000.00	1,000.00	2,600.00	28	3,600.00
364.10	Contributions fr private sources	75,680.00	.00	75,680.00	20,969.27	.00	35,443.48	35,443.48	40,236.52	47	48,592.76
369.93	Refunds/ rebates for prior years	.00	.00	.00	.00	.00	.00	.00	.00	+++	7,860.00
369.94	Miscellaneous - other revenue	.00	.00	.00	.00	.00	32.26	32.26	(32.26)	+++	46.00
391.60	Transfer from FP general fund	.00	175,797.00	175,797.00	50,000.00	.00	150,000.00	150,000.00	25,797.00	85	.00
391.62	Transfer from hotel motel tax	126,750.00	.00	126,750.00	.00	.00	219,331.10	219,331.10	(92,581.10)	173	280,025.78
391.66	Transfer from FP Niabi Zoo Improvement Fund	.00	440,645.38	440,645.38	.00	.00	440,645.38	440,645.38	.00	100	.00
391.67	Transfer from FP Long Term Debt	.00	.00	.00	.00	.00	3.25	3.25	(3.25)	+++	.00
392.11	Sales of junk or salvage value	.00	.00	.00	.00	.00	.00	.00	.00	+++	509.75
393.60	Bond Premium Bond Issuance	.00	.00	.00	.00	.00	1,302.52	1,302.52	(1,302.52)	+++	.00
393.60	Bond Premium Bond Issuance	.00	.00	.00	.00	.00	(1,302.52)	(1,302.52)	1,302.52	+++	97,066.90
393.70	Bond Proceeds	.00	.00	.00	.00	.00	.00	.00	.00	+++	3,125,000.00
Sub Department 10 - Administration Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,302.52)	(\$1,302.52)	\$1,302.52	+++	\$3,222,066.90
Sub Department 35 - Grants		.00	2,989.24	2,989.24	.00	.00	2,978.20	2,978.20	11.04	100	.00
331.70	Federal grants-culture&recreatio	.00	2,989.24	2,989.24	.00	.00	\$2,978.20	\$2,978.20	\$11.04	100%	\$0.00
Sub Department 35 - Grants Totals		\$0.00	\$2,989.24	\$2,989.24	\$0.00	\$0.00	\$2,978.20	\$2,978.20	\$11.04	100%	\$0.00
Department 32 - Forest Preserve Totals		\$2,714,832.00	\$658,634.62	\$3,373,466.62	\$768,299.06	\$0.00	\$3,298,485.50	\$3,298,485.50	\$74,981.12	98%	\$5,958,499.27
REVENUE TOTALS		\$2,714,832.00	\$658,634.62	\$3,373,466.62	\$768,299.06	\$0.00	\$3,298,485.50	\$3,298,485.50	\$74,981.12	98%	\$5,958,499.27



Budget Performance Report

Fiscal Year to Date 06/30/17
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year Total
EXPENSE										
Fund 131 - Niabi Zoo										
Department 32 - Forest Preserve										
Sub Department 07 - FP Zoo Program & Special Events										
411.00	Salaries and wages	38,022.00	(25,848.00)	12,174.00	5,769.61	.00	12,173.44	.56	100	37,434.69
411.10	Seasonal Salaries & Wages	24,200.00	11,536.00	35,736.00	11,281.69	.00	35,735.76	.24	100	18,823.81
412.10	Seasonal overtime	.00	350.00	350.00	56.30	.00	349.56	.44	100	51.00
413.00	Employee Health Benefits	16,891.00	(16,891.00)	.00	.00	.00	.00	.00	+++	2,801.64
414.00	Uniform/Clothing	1,270.00	.00	1,270.00	.00	.00	372.50	897.50	29	184.40
521.00	Office Supplies	500.00	.00	500.00	29.92	.00	377.91	122.09	76	53.99
522.00	Operating Supplies	6,863.00	(3,413.00)	3,450.00	1,387.28	.00	3,449.94	.06	100	6,981.21
523.00	Repair/Maintenance Supplies	.00	54.00	54.00	.00	.00	53.97	.03	100	99.37
524.00	Small Tools & Equip under \$1,000	8,250.00	(7,635.00)	615.00	.00	.00	614.70	.30	100	.00
526.00	Food Purchases	4,235.00	(3,451.00)	784.00	211.39	.00	783.26	.74	100	2,248.82
527.00	Books & Periodicals	100.00	.00	100.00	.00	.00	12.33	87.67	12	87.54
528.00	Zoo Animals	.00	.00	.00	.00	.00	.00	.00	+++	258.82
630.00	Training & Education	1,500.00	(900.00)	600.00	.00	.00	600.00	.00	100	.00
631.00	Professional Services	8,500.00	.00	8,500.00	10,870.07	.00	17,811.78	(9,311.78)	210	5,582.57
632.00	Communications	732.00	.00	732.00	108.09	.00	597.29	134.71	82	729.99
633.00	Travel	2,000.00	(1,442.00)	558.00	557.40	.00	557.40	.60	100	121.03
634.00	Publishing	.00	275.00	275.00	275.00	.00	275.00	.00	100	.00
635.00	Printing & Duplicating	10,000.00	6.00	10,006.00	460.91	.00	460.91	9,545.09	5	328.97
639.00	Rentals	.00	.00	.00	.00	.00	.00	.00	+++	162.00
642.00	Dues & memberships	264.00	.00	264.00	.00	.00	.00	264.00	0	99.00
Sub Department 07 - FP Zoo Program & Special Events		\$123,327.00	(\$47,359.00)	\$75,968.00	\$31,007.66	\$0.00	\$74,225.75	\$1,742.25	98%	\$76,048.85
Totals										
Sub Department 08 - FP Zoo Animal Care & Enrichment										
411.00	Salaries and wages	461,322.00	(47,613.00)	413,709.00	50,247.40	.00	413,708.56	.44	100	417,034.85
411.10	Seasonal Salaries & Wages	38,266.00	12,259.00	50,525.00	10,334.34	.00	50,524.13	.87	100	38,572.47
412.00	Overtime	.00	23,838.00	23,838.00	1,626.43	.00	23,837.73	.27	100	28,365.19
412.10	Seasonal overtime	.00	2,053.00	2,053.00	334.91	.00	2,052.61	.39	100	1,249.47
413.00	Employee Health Benefits	111,064.00	(41,835.00)	69,229.00	6,540.74	.00	69,228.74	.26	100	73,861.88
414.00	Uniform/Clothing	4,000.00	.00	4,000.00	.00	.00	3,767.11	232.89	94	3,275.22
521.00	Office Supplies	50.00	183.00	233.00	.00	.00	232.96	.04	100	215.47
522.00	Operating Supplies	110,287.00	71,007.00	181,294.00	13,215.00	.00	180,625.76	668.24	100	123,722.94
523.00	Repair/Maintenance Supplies	10,200.00	.00	10,200.00	865.63	.00	5,743.05	4,456.95	56	8,551.44
524.00	Small Tools & Equip under \$1,000	7,065.00	4,431.00	11,496.00	216.63	.00	11,668.26	(172.26)	101	1,128.38
526.00	Food Purchases	.00	149.00	149.00	.00	.00	148.41	.59	100	25.47
527.00	Books & Periodicals	500.00	.00	500.00	.00	.00	.00	500.00	0	66.81
528.00	Zoo Animals	5,000.00	6,818.00	11,818.00	531.94	.00	12,300.44	(482.44)	104	33.10
630.00	Training & Education	6,114.00	(5,097.00)	1,017.00	.00	.00	.00	1,017.00	0	2,065.29



Budget Performance Report

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EXPENSE										
Department 32 - Forest Preserve										
Sub Department 08 - FP Zoo Animal Care & Enrichment										
631.00	Professional Services	101,500.00	27,605.00	129,105.00	12,593.29	.00	129,407.36	(302.36)	100	111,883.29
632.00	Communications	1,964.00	.00	1,964.00	57.50	.00	506.56	1,457.44	26	2,499.06
633.00	Travel	7,500.00	(5,546.00)	1,954.00	.00	.00	840.60	1,113.40	43	1,520.25
634.00	Publishing	.00	275.00	275.00	275.00	.00	275.00	.00	100	250.00
638.00	Repairs & Maintenance	3,500.00	3,939.00	7,439.00	1,633.00	.00	9,071.72	(1,632.72)	122	5,220.25
639.00	Rentals	100.00	541.00	641.00	502.52	.00	1,088.76	(447.76)	170	108.84
642.00	Dues & memberships	645.00	.00	645.00	45.00	.00	160.00	485.00	25	125.00
763.00	Infrastructure \$2,000-\$14,999	.00	277.00	277.00	107.97	.00	276.82	.18	100	2,070.00
764.00	Mach & Equipment \$1,000-\$4,999	.00	2,147.00	2,147.00	.00	.00	2,147.00	.00	100	5,948.92
766.00	Building Remodeling over \$5,000	.00	2,849.00	2,849.00	.00	.00	2,848.91	.09	100	.00
Sub Department 08 - FP Zoo Animal Care & Enrichment Totals		\$869,077.00	\$58,280.00	\$927,357.00	\$99,127.30	\$0.00	\$920,460.49	\$6,896.51	99%	\$827,793.59
Department 10 - Administration										
411.00	Salaries and wages	136,941.00	51,559.00	188,500.00	23,604.71	.00	190,037.18	(1,537.18)	101	88,784.60
411.10	Seasonal Salaries & Wages	154,404.00	(38,000.00)	116,404.00	25,187.92	.00	115,935.47	468.53	100	101,028.58
411.NS	Seasonal Salaries & Wages-Niabi Zoological Society	37,430.00	(23,609.00)	13,821.00	2,907.85	.00	12,600.81	1,220.19	91	39,223.94
412.00	Overtime	.00	1,550.00	1,550.00	51.49	.00	1,517.41	32.59	98	1,171.50
412.10	Seasonal overtime	.00	100.00	100.00	.00	.00	99.29	.71	99	380.95
412.NS	Overtime for Zoological Society	.00	55.00	55.00	.00	.00	54.25	.75	99	13.72
413.00	Employee Health Benefits	40,192.00	5,914.00	46,106.00	3,662.62	.00	43,520.52	2,585.48	94	15,690.23
414.00	Uniform/Clothing	2,400.00	.00	2,400.00	178.77	.00	1,132.00	1,268.00	47	1,533.00
521.00	Office Supplies	2,400.00	.00	2,400.00	178.77	.00	830.50	1,569.50	35	825.14
522.00	Operating Supplies	2,850.00	3,589.00	6,439.00	.00	.00	6,438.17	.83	100	4,096.46
522.GS	Gift Shop merchandise supplies	136,600.00	(51,835.00)	84,765.00	9,327.27	.00	89,243.72	(4,478.72)	105	90,334.47
523.00	Repair/Maintenance Supplies	450.00	.00	450.00	.00	.00	.00	450.00	0	.00
524.00	Small Tools & Equip under \$1,000	5,710.00	(1,220.00)	4,490.00	99.00	.00	1,985.85	2,504.15	44	13,448.73
526.00	Food Purchases	4,700.00	.00	4,700.00	185.00	.00	1,652.99	3,047.01	35	3,340.31
527.00	Books & Periodicals	100.00	.00	100.00	.00	.00	.00	100.00	0	262.50
630.00	Training & Education	2,877.00	.00	2,877.00	.00	.00	1,694.00	1,183.00	59	187.50
631.00	Professional Services	4,538.00	.00	4,538.00	15,723.05	.00	132,686.95	(15,722.95)	113	118,996.11
632.00	Communications	9,519.00	.00	9,519.00	441.50	.00	8,656.25	862.75	91	18,606.20
633.00	Travel	6,700.00	(3,000.00)	3,700.00	.00	.00	70.13	3,629.87	2	1,171.12
634.00	Publishing	6,090.00	3,000.00	9,090.00	.00	.00	3,539.66	5,550.34	39	2,770.16
635.00	Printing & Duplicating	4,700.00	.00	4,700.00	85.31	.00	2,917.93	1,782.07	62	3,351.45
636.00	Insurance	.00	301.00	301.00	.00	.00	301.00	.00	100	600.00
638.00	Repairs & Maintenance	500.00	.00	500.00	.00	.00	.00	500.00	0	347.50
639.00	Rentals	.00	2,160.00	2,160.00	.00	.00	2,160.00	.00	100	162.00



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EXPENSE										
Department 32 - Forest Preserve										
Sub Department 10 - Administration										
642.00	Dues & memberships	15,885.00	(5,979.00)	9,906.00	.00	.00	5,724.81	4,181.19	58	8,120.59
644.00	Outside Contractual	24,521.00	1,531.00	26,052.00	654.48	.00	26,706.18	(654.18)	103	22,114.01
764.00	Mach & Equipment \$1,000-\$4,999	6,600.00	(6,600.00)	.00	.00	.00	.00	.00	+++	5,303.39
768.00	Mach & Equipment over \$5,000	.00	.00	.00	.00	.00	.00	.00	+++	11,571.70
870.00	Bond Issuance Costs	.00	.00	.00	.00	.00	.00	.00	+++	81,982.03
871.00	Principal	200,000.00	.00	200,000.00	.00	.00	200,000.00	.00	100	200,000.00
872.00	Interest	161,593.00	(55,403.00)	106,190.00	.00	.00	106,189.16	.84	100	169,692.50
873.00	Credit Card Service Fee	20,000.00	.00	20,000.00	3,242.88	.00	15,645.95	4,354.05	78	16,406.77
878.00	Payment to escrow	.00	.00	.00	.00	.00	.00	.00	+++	3,170,004.43
991.12	Transfer to Other Agencies	95,000.00	134,198.00	229,198.00	.00	.00	229,197.04	.96	100	146,721.95
Sub Department 10 - Administration Totals		\$1,082,700.00	\$130,737.00	\$1,213,437.00	\$85,351.85	\$0.00	\$1,200,537.22	\$12,899.78	99%	\$4,338,243.54
Sub Department 18 - Facilities/Maintenance										
411.00	Salaries and wages	168,871.00	3,006.00	171,877.00	20,284.24	.00	171,876.99	.01	100	166,106.79
411.10	Seasonal Salaries & Wages	59,888.00	(11,086.00)	48,802.00	10,574.98	.00	48,007.26	794.74	98	51,378.21
412.00	Overtime	.00	2,344.00	2,344.00	129.32	.00	2,134.69	209.31	91	966.69
412.10	Seasonal overtime	.00	136.00	136.00	.00	.00	74.50	61.50	55	335.16
413.00	Employee Health Benefits	97,404.00	(41,219.00)	56,185.00	7,204.56	.00	56,184.18	.82	100	37,964.14
414.00	Uniform/Clothing	1,450.00	225.00	1,675.00	.00	.00	1,674.20	.80	100	1,849.60
521.00	Office Supplies	50.00	.00	50.00	.00	.00	.00	50.00	0	22.48
522.00	Operating Supplies	47,097.00	(7,794.00)	39,303.00	4,581.21	.00	38,856.08	446.92	99	43,304.03
523.00	Repair/Maintenance Supplies	36,500.00	.00	36,500.00	1,548.82	.00	34,530.85	1,969.15	95	44,672.55
524.00	Small Tools & Equip under \$1,000	5,300.00	4,000.00	9,300.00	501.37	.00	8,991.52	308.48	97	3,938.06
526.00	Food Purchases	200.00	.00	200.00	.00	.00	.00	200.00	0	.00
528.00	Zoo Animals	.00	817.00	817.00	.00	.00	816.78	.22	100	.00
630.00	Training & Education	1,000.00	(1,000.00)	.00	.00	.00	.00	.00	+++	320.00
631.00	Professional Services	12,050.00	15,500.00	27,550.00	1,432.75	.00	27,579.21	(29.21)	100	46,150.46
632.00	Communications	1,464.00	.00	1,464.00	285.93	.00	1,710.03	(246.03)	117	1,698.09
633.00	Travel	2,000.00	(2,000.00)	.00	.00	.00	.00	.00	+++	8.70
637.00	Public Utility Services	102,000.00	(19,428.00)	82,572.00	7,829.56	.00	80,768.35	1,803.65	98	83,328.23
638.00	Repairs & Maintenance	24,450.00	8,819.00	33,269.00	8,448.80	.00	41,717.36	(8,448.36)	125	31,440.93
639.00	Rentals	7,500.00	.00	7,500.00	(84.48)	.00	2,743.28	4,756.72	37	5,325.96
642.00	Dues & memberships	104.00	.00	104.00	.00	.00	.00	104.00	0	.00
644.00	Outside Contractual	18,000.00	(9,844.00)	8,156.00	195.00	.00	5,211.78	2,944.22	64	1,603.80
762.00	Buildings \$2,000-\$4,999	.00	5,837.00	5,837.00	.00	.00	.00	5,837.00	0	5,549.43
763.00	Infrastructure \$2,000-\$14,999	.00	.00	.00	.00	.00	.00	.00	+++	6,950.00
764.00	Mach & Equipment \$1,000-\$4,999	4,400.00	(865.00)	3,535.00	.00	.00	.00	3,535.00	0	1,792.87
766.00	Building Remodelling over \$5,000	.00	122,603.00	122,603.00	26,376.11	.00	116,555.11	6,047.89	95	.00



Budget Performance Report

Fiscal Year to Date 06/30/17
Exclude Rollup Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 131 - Niabi Zoo										
EXPENSE										
Department 32 - Forest Preserve										
Sub Department 18 - Facilities/Maintenance										
767.00	Infrastructure over \$15,000	50,000.00	67,269.00	117,269.00	2,000.00	.00	118,001.31	(732.31)	101	.00
768.00	Mach & Equipment over \$5,000	.00	107,043.00	107,043.00	36,259.22	.00	112,266.27	(5,223.27)	105	.00
	Sub Department 18 - Facilities/Maintenance Totals	\$639,728.00	\$244,363.00	\$884,091.00	\$127,567.39	\$0.00	\$869,699.75	\$14,391.25	98%	\$534,706.18
Sub Department 35 - Grants										
522.00	Operating Supplies	.00	2,989.24	2,989.24	.00	.00	2,989.24	.00	100	.00
	Sub Department 35 - Grants Totals	\$0.00	\$2,989.24	\$2,989.24	\$0.00	\$0.00	\$2,989.24	\$0.00	100%	\$0.00
Sub Department RC - Zoo Research & Conservation										
631.00	Professional Services	.00	3,979.00	3,979.00	3,978.75	.00	3,978.75	.25	100	.00
	Sub Department RC - Zoo Research & Conservation Totals	\$0.00	\$3,979.00	\$3,979.00	\$3,978.75	\$0.00	\$3,978.75	\$0.25	100%	\$0.00
Department 32 - Forest Preserve Totals										
	REVENUE TOTALS	\$2,714,832.00	\$392,989.24	\$3,107,821.24	\$347,032.95	\$0.00	\$3,071,891.20	\$35,930.04	99%	\$5,776,792.16
	EXPENSE TOTALS	\$2,714,832.00	\$392,989.24	\$3,107,821.24	\$347,032.95	\$0.00	\$3,071,891.20	\$35,930.04	99%	\$5,776,792.16
Fund 131 - Niabi Zoo Totals										
	REVENUE TOTALS	2,714,832.00	658,634.62	3,373,466.62	768,299.06	.00	3,298,485.50	74,981.12	98%	5,958,499.27
	EXPENSE TOTALS	2,714,832.00	392,989.24	3,107,821.24	347,032.95	.00	3,071,891.20	35,930.04	99%	5,776,792.16
	Grand Totals	\$0.00	\$265,645.38	\$265,645.38	\$421,266.11	\$0.00	\$226,594.30	\$39,051.08		\$181,707.11
Grand Totals										
	REVENUE TOTALS	2,714,832.00	658,634.62	3,373,466.62	768,299.06	.00	3,298,485.50	74,981.12	98%	5,958,499.27
	EXPENSE TOTALS	2,714,832.00	392,989.24	3,107,821.24	347,032.95	.00	3,071,891.20	35,930.04	99%	5,776,792.16
	Grand Totals	\$0.00	\$265,645.38	\$265,645.38	\$421,266.11	\$0.00	\$226,594.30	\$39,051.08		\$181,707.11



Balance Sheet

Through 07/07/17
Detail Listing
Exclude Rollup Account

Account	Account Description	Current YTD Balance	Prior Year Total Actual	Net Change	Change %
Fund Category Governmental funds					
Fund Type Special Revenue					
Fund 131 - Niabi Zoo					
ASSETS					
101.00	Cash	54,647.17	54,647.17	.00	.00
102.00	Petty Cash	12,740.00	12,740.00	.00	.00
115.50	A/R NSF Checks	443.43	443.43	.00	.00
151.00	Investments	1,165,000.00	1,165,000.00	.00	.00
155.00	Prepaid Expenditures	7,235.25	7,235.25	.00	.00
	ASSETS TOTALS	\$1,240,065.85	\$1,240,065.85	\$0.00	0.00%
LIABILITIES AND FUND EQUITY					
LIABILITIES					
202.00	Accounts Payable	111,327.51	111,327.51	.00	.00
216.00	Accrued Payroll	54,375.04	54,375.04	.00	.00
220.00	Deposits	150.00	150.00	.00	.00
220.09	American Museum Assoc.	825.00	825.00	.00	.00
221.50	Unclaimed Voucher Checks	3,124.50	3,124.50	.00	.00
221.51	Unclaimed Payroll Checks	82.83	82.83	.00	.00
	LIABILITIES TOTALS	\$169,884.88	\$169,884.88	\$0.00	0.00%
FUND EQUITY					
271.00	Fund Balance	843,586.67	843,586.67	.00	.00
	FUND EQUITY TOTALS	\$843,586.67	\$843,586.67	\$0.00	0.00%
FUND EQUITY TOTALS Prior to Current Year Changes					
	Prior Year Fund Equity Adjustment	(226,594.30)			
	Fund Revenues	.00			
	Fund Expenses	.00			
	FUND EQUITY TOTALS	\$1,070,180.97	\$843,586.67	\$226,594.30	26.86%
	LIABILITIES AND FUND EQUITY TOTALS	\$1,240,065.85	\$1,013,471.55	\$226,594.30	22.36%
	Fund 131 - Niabi Zoo Totals	\$0.00	\$226,594.30	(\$226,594.30)	(100.00%)
	Fund Type Special Revenue Totals	\$0.00	\$226,594.30	(\$226,594.30)	(100.00%)
	Fund Category Governmental funds Totals	\$0.00	\$226,594.30	(\$226,594.30)	(100.00%)
	Grand Totals	\$0.00	\$226,594.30	(\$226,594.30)	(100.00%)

Monthly Animal Inventory Report
June 2017

Increases in inventory	Quantity	Date	Explanation	Cost
Eastern Fox Snake	0.0.1	8-Jun	collected from the wild	\$0.00
Flame Angelfish	0.0.1	21-Jun	purchased	\$29.72
Arabian angelfish	0.0.1	21-Jun	purchased	\$99.95
Yellowfaced Angelfish	0.0.1	21-Jun	purchased	\$98.95
Golden Lyretail	0.0.12	21-Jun	purchased	\$143.40
Redspotted Lyretail	1.0	21-Jun	purchased	\$29.95
Starry Blenny	0.0.4	21-Jun	purchased	\$29.96
Pennant butterflyfish	0.0.5	21-Jun	purchased	\$84.65
Common Clown Fish	0.0.8	21-Jun	purchased	\$42.00
Longnosed Filefish	0.0.2	21-Jun	purchased	\$21.90
Flame Hawkfish	0.0.2	21-Jun	purchased	\$53.90
Blue-Spotted Stingray	0.0.2	21-Jun	purchased	\$279.90
Convict Tang	0.0.10	21-Jun	purchased	\$199.00
Purple Tang	0.0.2	21-Jun	purchased	\$129.98
Yellow Tang	0.0.10	21-Jun	purchased	\$109.90
Sebae Anemone	0.0.6	21-Jun	purchased	\$84.75
Agitated Carpet Anemone	0.0.1	21-Jun	purchased	\$17.80
Grapeshot Carpet Anemone	0.0.1	21-Jun	purchased	\$59.95
Blue Striped Hermit Crab	0.0.12	21-Jun	purchased	\$29.76
Orange-banded hermit crab	0.0.20	21-Jun	purchased	\$77.00
small giant clam	0.0.4	21-Jun	purchased	\$451.96
Indo-Pacific Anemone Shrimp	0.0.6	21-Jun	purchased	\$45.90
Giant Pacific Octopus	0.0.1	22-Jun	purchased	\$990.00
Ochre Sea Star	0.0.6	22-Jun	purchased	\$81.00
Bat Sea Star	0.0.15	22-Jun	purchased	\$225.00
Giant Green Anemone	0.0.15	22-Jun	purchased	\$487.50
Powderblue Surgeon	0.0.1	28-Jun	purchased	\$42.95
Regal Tang	0.0.8	28-Jun	purchased	\$222.50
Smoothhead Unicornfish	0.0.1	28-Jun	purchased	\$29.95
Longnose Butterflyfish	0.0.2	28-Jun	purchased	\$59.90
Longface Wrasse	0.0.1	28-Jun	purchased	\$52.45
Cleaner Wrasse	0.0.6	28-Jun	purchased	\$35.10
Striped Burnfish	0.0.1	28-Jun	purchased	\$49.30
Emperor/Banggai Cardinal Fish	0.0.24	28-Jun	purchased	\$168.00
Blackfinned Triggerfish	0.0.1	28-Jun	purchased	\$109.95
Longhorn Cowfish	0.0.2	28-Jun	purchased	\$56.44
Goldenedged Triggerfish	0.0.1	28-Jun	purchased	\$86.95
Striped Anemone	0.0.2	28-Jun	purchased	\$45.90
Hermit Crab	0.0.100	28-Jun	purchased	\$35.00
Moon Jellyfish	0.0.53	30-Jun	purchased	\$688.47
Foxface Rabbitfish	0.0.4	28-Jun	purchased	\$119.80

Monthly Animal Inventory Report
June 2017

Decreases in inventory	Quantity	Date	Explanation	Cost
American Pygmy Goat	1.0	23-Jun	Quality of Life	
Budgerigar	0.0.11	1-Jun	Undetermined	
Whiteedged Betta	0.0.2	15-Jun	Undetermined	
Betta	0.0.1	15-Jun	Undetermined	
Common Clown Fish	0.0.2	28-Jun	Undetermined	
Small Giant Clam	0.0.1	30-Jun	Undetermined	
Cleaner Wrasse	0.0.1	30-Jun	Undetermined	
Emperor/Banggai Cardinal Fish	0.0.7	30-Jun	Undetermined	
Mallard	2.3	2-Jun	Returned to the wild	
Coconut Lorikeet	0.0.1	1-Jun	Quality of Life	
Rainbow Lorikeet	0.0.1	5-Jun	Undetermined	
Eastern Black & White Colobus	0.1.0	19-Jun	SSP Recommendation	
Convict Tang	0.0.1	22-Jun	Undetermined	

NIABI ZOO OVERSIGHT COMMITTEE MINUTES FROM JUNE 12, 2017

PRESENT: Committee members –J. Craver, L. Jackson, T. Brahm, W. Nelson, J. Taylor, M. Byrne.

ABSENT: T. Jarrett.

ALSO PRESENT: Kai Swanson, Forest Preserve District President; Jared Miller, Zoological Society; Lynsey Engels, Zoological Society; Chris Townsend, Zoological Society; Scott Lohman.

Chairman Taylor called the meeting of the Niabi Zoo Oversight Committee to order at 5:01 PM on Monday, June 12, 2017, in the Education Room of the Administration Building at Niabi Zoo in Coal Valley, Illinois.

Roll was called:

L. Jackson, T. Brahm, W. Nelson, M. Byrne, J. Taylor, J. Craver.

Total Present 6

T. Jarrett.

Total Absent 1

Chairman Taylor stated that the discussion of the MOU would be moved up on the agenda to accommodate Ms. Engels' schedule.

Mr. Byrne stated that last meeting there was a lot of back and forth on what percentage of the memberships the Society would be receiving. I don't believe there has been discussion on that in the interim.

Mr. Jackson confirmed there has not been discussion on that since the last meeting.

Mr. Byrne stated that this had been a discussion for the last three months, and then wondered if just going with a 50/50 split for the time being would be a good option so that the MOU could just be done and the Oversight Committee could move on to the new board. Then the new group could tackle the MOU next year.

Mr. Jackson stated that that would likely make things worse in the future. If this isn't settled now, then it's going to be a point of discussion for the next five years. I see no reason why this can't be settled sooner than later.

Mr. Byrne stated that he didn't want to see it delay the creation of the advisory board.

Mr. Jackson asked why Mr. Byrne felt that the MOU was delaying the advisory board.

Mr. Byrne answered that the MOU discussions tend to take longer during the meetings than the discussions for the advisory board. The only thing that we're stuck on is how much money the Society is going to get from admissions. The Society is willing to give up the carousel. I think we should be concentrating on the advisory board and what steps will move the zoo toward getting back the AZA accreditation.

Mr. Jackson stated that Niabi's relationship with its support organization is an important part to accreditation. The current MOU which was up in February, which the District and Society are still working under until a new agreement can be reached, is not in Niabi's best interest. That is why it needs to be resolved sooner rather than kicking it down the road yet again.

Mr. Craver stated that President Swanson made a request last month in regards to the split/shared funds, he said that the commission would expect a plan for those funds that the District is providing the Society. According to the current agreement, the District needs to put the Society on notice that we're wanting to modify or terminate the current agreement.

Ms. Engels stated that she felt this was the same conversation that keeps happening. The Society feels that it can't move forward until we know what's going to happen with the advisory board. We know there's potential for that to pass, but has it passed yet?

Mr. Nelson stated that it is on the agenda today for approval.

Mr. Byrne stated that he thought it went to the Commission last month.

Mr. Craver stated that the Oversight Committee agreed on the details of Community Advisory Board resolution at the last meeting, and the Executive Committee sent it to the State's Attorney's Office for review. The State's Attorney's Office gave an opinion, which was that the resolutions itself should not include the bylaws. That resolution was edited to create the advisory board, and will be presented to the Forest Preserve Executive Committee at tomorrow's meeting. Providing the resolution is passed, the bylaws, that have already been agreed upon by the Oversight Committee will be presented the meeting after.

Mr. Byrne asked to clarify that tomorrow, hopefully, the resolution will be approved to setup the board in concept, and then the details as to what that board will do will come a month later, or two months later?

Mr. Craver stated that that lead to the question of, if this board is going to dissolve in a month or two, what needs to be accomplished beforehand?

Mr. Jackson asked how this affected the issue of the MOU and fund raising.

Ms. Engels stated that the Society felt it was hard to put on a fundraising event without being able to tell donors and sponsors what the plan for the zoo is. It's hard to get sponsorships and get going when we don't know for sure what's going to happen in the future.

Mr. Byrne stated that he could understand that. The Society wants to know, what is the Community Advisory Board? Is it coming about? What is it going to do? So that they can decide what they're going to do, and work with the board on it for fundraising.

Mr. Jackson respectfully disagreed stating that at this point there are eight or nine things that have been identified that Niabi wants to do. If we focused on one or two of those and setup a Zoofari or other fundraising event, I think we could still move ahead while this other work takes place. What I'm hearing is that we have no plans in 2017 to do any of that.

Mr. Byrne stated that he thought that was true because the Society didn't have people who had the energy or desire to put in the time that it would take to put on an event like that unless the Oversight Committee gets "our thing" together.

Mr. Jackson stated that he was not negating that perspective of how the world works, but sharing his own perspective. However, the fact is that Niabi is open, Niabi is running and popular. We can raise money. Ninety-nine point nine percent of the people, in my view, don't care what the people in this room are talking about.

Ms. Engels stated that she saw things just the opposite.

Mr. Townsend stated that the Society had spent a lot of time and money on the feasibility study that says people don't want to give to the zoo without knowing what going on. As far as the MOU goes, over the last several years the Society has gotten less funds from inside zoo operations. Every time the MOU has changed, another zoo operations revenue stream has been taken away. Now you're wanting to take more. It doesn't seem like we're going to resolve this between these two groups since the District won't budge on this issue, which is fine with me I'm out the door anyway.

Mr. Jackson asked, if we can't resolved this, then what are we doing?

Mr. Townsend stated that the District never budges, and the Society never gets anything.

Mr. Jackson asked what Mr. Townsend wanted to get.

Mr. Townsend stated that wasn't saying get, but that they wanted to keep [inaudible].

Mr. Byrne stated that everyone seemed to be in agreement that the carousel should be turned over to Niabi, and that, if memory served, the debate last meeting was if the Society would receive a fixed dollar amount from the zoo or if the Society would receive a percentage of the memberships.

Mr. Jackson stated that the amount that came from Mr. Ferrell was \$35,000.00.

Mr. Byrne suggested that, just for this fiscal year, to give in, and transfer the carousel to the zoo, and do the fifty/fifty split with the memberships. Then the Advisory Board can look at this issue.

There was a brief discussion about what happened at previous meeting of the Oversight Committee.

Mr. Nelson stated the discussions last month had been put on hold so the Society could decide on what amount they felt they needed as seed money for fundraising, and we're still hearing that you don't know.

Mr. Byrne asked if everyone was in agreement for the carrousel to be owned by the District. I think it does.

Mr. Craver stated that the District is fine with assuming ownership of the carrousel.

Mr. Byrne asked what was wrong with compromising on the fifty/fifty split now, and letting the Community Advisory Board work on negotiating the percentage. That way we can move on.

Mr. Jackson stated that unless this issue was decided this time around, the issue would continue to be a problem well into the future.

Mr. Nelson stated that he would like to move on with the MOU and Advisory Board with the caveat that there are still items in the MOU that need to be decided. We seem to have reached a stalemate.

Mr. Jackson felted that the stalemate has happened because nothing of substance gets said in these debates. All that gets said is that people are upset and they're not going to stay. But then we sit here like this and don't talk about any of the underlying issues. That's why I want to hash through and settle something, because we'll be doing this three years down the road if we keep this up.

Mr. Nelson stated that he felt that there had been a lot of work done on putting together the recommendations and on the MOU. I'd like to send the recommendation of the Advisory Board and MOU on to the Forest Preserve Commission with the understanding that we still have work to do on the carousel and the split.

Mr. Brahm stated that a recommendation for the Advisory Board had already been passed on to the Commission.

Mr. Craver stated that was correct, and the State's Attorney's Office had recommended that the document be split into two document. One is the resolution dissolving the Oversight Committee, and the second would be bylaws. Nothing is changing within the articles that had been recommended by the Oversight Committee, those have all just been pulled out and put into a separate document.

Mr. Byrne asked if the modified document was what was going to the Commission this month for approval.

Mr. Craver stated that it was.

Chairman Taylor asked to confirm that it was going in front of the Commission for action, or only for discussion.

Mr. Craver that it was going to the Commission for action. Is there a specific time frame that the Oversight members would like to remain? Obviously it's going to take time to choose the members, and get them in front of the board to be approved. So will it be sixty days, ninety days, or the end of year?

Mr. Byrne stated that he didn't want to wait until the end of the year, but July might not be enough time for the new members to be chosen.

Mr. Craver stated that the articles could be passed as soon as August, and the appointments would be August at the very earliest.

Chairman Taylor called for a motion to approve the consent agenda items, except the budget reports, which there were questions about.

MOTION: Mr. Byrne moved to approve the consent agenda items, except the budget reports. Mr. Brahm seconded the motion.

Motion carried.

Chairman Taylor called for a motion approving the minutes from the May 8, 2017 meeting.

MOTION: Mr. Craver moved to approve the minutes from the May 8, 2017 meeting. Mr. Nelson seconded the motion.

Motion carried.

Chairman Taylor called for discussion on AZA accreditation.

Mr. Jackson stated that he had sent out copies of the materials to get members familiar with the process. There's nothing this group can do right now in regards to that.

Mr. Byrne stated that when he was reading through the materials, it seemed that the articles that were decided on last month for the Community Advisory Board fit in well with the AZA requirements. Does Mr. Jackson agree with that assessment?

Mr. Jackson stated that he did agree that the bylaws would fit in, and shouldn't cause trouble in regards to the AZA accreditation. There are mentors that Niabi can get from other institutions that can come in and help us through the process, which staff does plan to utilize.

Mr. Byrne asked if it would be beneficial to have a mentor look at the governance model before that process is started.

Mr. Jackson stated that they would only look at the bones of model, not the specifics. There are broad parameters that have to be adhered to, but there are many variations on the specifics of those models. The governance model is not a concern, but the support organization piece is what concerns me.

Mr. Byrne asked to clarify that that would be the MOU.

Mr. Jackson confirmed that the MOU is what he was referring to, which is why he was so adamant about getting that completed.

Chairman Taylor called for discussion on the summer planning session. There had been a vision that it would include the members of the Community Advisory Board, is that still the feeling of this committee?

Mr. Brahm stated that the new members should definitely be a part of the planning.

There was general agreement to that statement.

Chairman Taylor called for discussion on the Season Pass update.

Mr. Jackson stated that staff was looking at comparisons. Since Niabi opened this season, we've brought in \$60,810.19 on the memberships.

Mr. Byrne asked how that total compared with last year.

Mr. Jackson stated that he didn't have the exact numbers for last year, but sales have been up across the board.

Mr. Brahm stated that on the budget performance report there was a significant difference between the anticipated and the actual.

Mr. Craver went through the revenues, the estimating process, and that the revenues are very weather dependent. Then stated that there have been more people getting the passes, and that is broken out differently than the way admissions are broken out.

Mr. Byrne asked if the shortage would create any issues.

Mr. Craver stated that it would not, and that the District uses a modified accrued accounting system. He went on to explain some of the various revenue sources for Niabi, and went through some of the savings that Mr. Jackson has managed.

Mr. Brahm asked if a fiscal year 2018 budget had already been presented.

Mr. Craver stated that it had, and explained the budget process.

Chairman Taylor called on Mr. Jackson for his director's update.

Mr. Jackson read some of the highlights from his written report, and encourage the Oversight members to visit Niabi and see the new exhibits and animals that have arrived since the members began nearly two years ago.

Chairman Taylor asked President Swanson if there was anything he cared to share.

President Swanson spoke briefly on the meetings that are being held at the District facilities this summer.

Chairman Taylor asked the members of the Society if there was anything additional that they would like to add.

There was not.

Chairman Taylor asked the Oversight Committee members if there were any other questions or comments.

There was not.

There was one request for public comment by Mr. Scott Lohman.

Mr. Lohman stated that the frustration that both sides are feeling will continue until there is constant communication. This was the first good discussion on the budget. I go to both meetings, and it doesn't even sound like it's the same meeting. There is more information in the Executive Committee meeting packet for finances of the District. It's just about sharing information with this group and the Society. There are different reports in the Forest Preserve Executive Committee packet than in the Oversight Committee. Also, it was said that most people don't care what is said at these meetings, but when talking about the donating community, I disagree.

Chairman Taylor called the meeting adjourned.

Adjourned at 6:08 PM.

Submitted by:
Cassie Sullivan
Forest Preserve Administrative Assistant

Forest preserve Committee Report for June, 2017

Lee Jackson

7/6/17

Conservation Education Department

- Summer camps going strong and running smoothly.
- Preparations underway for the unveiling of our new and improved animal outreach programs to begin this month

Media/Community Outreach Opportunities Recently and Coming Soon

- More new interpretive signage is being developed.
- Formal interpretive plan for the "Biodiversity" building is under development.

Animal Department

- Oceans exhibit opened to the general public on June 30th. The exhibit was very well received and continues to get lots of positive attention. This exhibit adds over 250 new animals to our collection, all of which have never been displayed at Niabi before.
- Aldabra tortoise barn has been completed, and they are now outside every day until fall (weather permitting).
- Instillation of new shade structures for the domestic animal area will begin in the 3rd week of July.
- Work progresses on a new bat exhibit. Projected completion is in 6 to 8 weeks.

Maintenance and Facilities

- Constructed shelter and installed electricity for Aldabra tortoise shelter.
- Demolished rockwork in two exhibits at Biodiversity building in preparation for new exhibit installations.
- Installed new electric fence barrier around Australia and repaired existing unit.

Guest Services

- See revised Monthly Zoo attendance and admission report included in you packet of monthly materials.
- We have begun preparing for our "Pints for Preservation" event on August 25th.

Society

- The Niabi Zoological society has elected to discontinue the MOU agreement it has with the Forest Preserve district. Formal ties will be severed as of July 24th, 2017.

Niabi Zoo Monthly for June 2017

	Jun-17	Jun-16	Variances	YTD 2017	YTD 2016	Variances
Admission Sales	\$148,581.14	\$140,717.50	\$7,863.64	\$313,078.68	\$353,055.50	-\$39,976.82
Zooseum Sales	\$26,331.75	N/A	\$26,331.75	\$38,631.75	N/A	\$38,631.75
Zoo Membership Sales & FunBundle Revenue	\$14,985.55	\$12,877.52	\$2,108.03	\$71,624.92	\$77,461.90	-\$5,836.98
Train Receipts	\$62,121.00	\$40,816.00	\$21,305.00	\$148,689.00	\$112,780.00	\$35,909.00
Corporate Sponsor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$252,019.44	\$194,411.02	\$57,608.42	\$572,024.35	\$543,297.40	\$28,726.95
Attendance	Jun-17	Jun-16	Variances	YTD 2017	YTD 2016	Variances
Total Paid	20,448	22,146	-1,698	45,967	57,598	-11,631
Pass Holder Admission (Memberships, FunBundle, Zooseum)	6,336	4,267	2,069	13,712	10,427	3,285
Total Free (Guest Passes, 2 & under, IL School Students)	3,965	3,477	488	14,802	13,863	939
Corporate (Business sponsors a days admission for the general public which receive free admission)	0	0	0	0	0	0
Total	30,749	29,890	859	74,481	81,888	-7,407

2016 Opening Day: Monday, April 11

2017 Opening Day: Saturday, April 15